

NORTHFIELD BOARD OF ASSESSORS (BOA) MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
JANUARY 10TH, 2024 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

Lord called the meeting to order at 1:00 pm.

- **MINUTES**
 - Minutes from the December 13th, 2023, to be reviewed at next meeting.
- **MOTOR VEHICLE EXCISE**
 - Abatements received to date were reviewed as well as uncollectible debt from the years 2001-2004
 - monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by Lord, seconded by MacEwen, and VOTED unanimously to approve all MV abatements submitted to date.*
- **REAL ESTATE/PERSONAL PROPERTY**
 - Chapter 61
 - Notice of Approvals (NOA's) signed for Chapter 61B.
 - Review of Sales
 - Reviewed properties that are currently for sale in Northfield and what has just been sold since the last meeting.
 - Walker submitted all appropriate documents to the Department of Revenue via Gateway. Tax Rate approved at \$13.58, same as last year.
 - Mayflower Update
 - Building Permit inspections will start at the beginning of February. Walker to send letters to those property owners involved with these said inspections.
 - Exemption applications review and approve what was submitted to date.
 - Solar PILOT (Payment in Lieu of Taxes) provided by town council was reviewed. All members reviewed and provided input. Walker to discuss with K&P (town council) more specifically, Jeff Blake on some of the areas of the PILOT.
- **MISCELLANEOUS OFFICE UPDATES**
 - The Patriot Software update
 - Patriot patch for AssessPro (Assessors assessing software) has been installed.
 - Special Town Meeting on 1/24/2024 6:30 pm at Pioneer Valley Regional High School. Assessors have (1) article to move \$35,000 from overlay to cover attorney and specialty fees. All members believe they can attend this meeting.
- **BUDGET**
 - Month end report/balance sheets reviewed.
 - Budget to be presented to the Finance Committee on 2/5/2024. Walker to present budget

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○ **BILLS**

- CAI Technologies (mapping company quarterly billing) \$875.00

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet.
- Town Clerk, Campaign Finance Year End Report. All members completed their form.

○ **NEXT MEETING**

- 2/7/2023 at 1pm- need to move up one week to be able to sign Motor Vehicle Excise Commitment and Warrant for 2024 #1 and 2023#7.

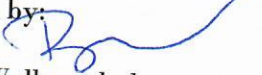
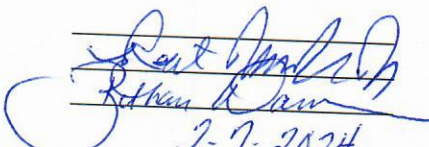
A motion was made by Lord, seconded by MacEwen, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 2:41 pm

Submitted by:

Bethany Walker, clerk

Approved by:



2-7-2024