

**Minutes**  
**Northfield Board of Health**  
**January 24, 2024**  
**5:00 PM**  
**Northfield Town Hall**  
**69 Main Street, Northfield, MA**  
**Board of Health Office 2<sup>nd</sup> Floor**

**Call to Order:** 5:01 pm

**Quorum Established:** David Balk, Karen Boudreau, Ruth Potee, Kathie Bridges, Ali Wahlstrom  
Also in attendance – Pam Veith, Board Secretary,

**Business:**

- Kathie attended the meeting at Erving Town Hall with others from the towns of Erving and Shutesbury. Our budget for this year is lower than last year as Claudia Santi's insurance is covered by the Town of Erving. Claudia will be included on all meeting emails in the future. Claudia will have training to update on all things necessary to her position as inspection agent. The software that the towns will probably end up using will be the same as Franklin Regional Council of Government for our inspectors. Permits will not be digital at this time.
- Karen emailed to the Board additional Food Cart/Food Truck information. The Board will look over this information and discuss at next meeting.
- Invoices for Transfer Station were reviewed and approved
- Christian Arnold sent along Minutes from the Conservation Commission meeting on April 12, 2023. Clarification to be gotten from the Conservation Commission by the Board of Health as to what exactly Conservation Commission is looking for from the Board of Health. Board to submit to Conservation Commission our condition for the septic system installation. The Board has questions concerning a WS Certification Form submitted by Christian Arnold. It is one signature page and the Board has no information as to what the signatures are certifying. The date on the RDA Form (Request to Determine Applicability) is June, 2023 and the only signature on this form is that of the applicant. The minutes from the Conservation Commission Committee's meeting are April, 2023 and this leaves many questions unanswered. Kathie will call Bill Suerrta as he was a signer on the WS Certification Form in hopes he can fill in some information.

**Review and Approval of Minutes:**

- January 10, 2024 Minutes- approved

**Citizen's Concerns:**

- Jinx Hastings asked the Board what they were planning to do as far as extending the Special Permit for the Campground on Pierson Road which, she states, expires on May 24, 2024. David told her that the Board of Health doesn't have anything to do with the Special Permit on that project.

**Permit Applications:**

- Septic Hauler 2024 Permit – Steve's Sanitary Service – approved
- 2024 Food Permit – Mim's Market – approved
- 2024 Food Permit – Northfield Food Mart - approved

**Reports:**

- Septic pumping reports – reviewed
- Title V Inspection – 207 Captain Beers Plain Road - Failed
- Water Test Results – 33 Lower Farms Road – approved and Certificate of Compliance approved
- Septic System Design/Application - 35 Penecost Road – approved as additional Board requested information was received from the engineer



Items Not Reasonably Anticipated by the Chair within 48 Hours:

- None

Adjourn: 5:47 pm

Next Meeting February 7, 2024

Kathryn L. Bridges 7 Feb '24  
Karen Bordeaux ap/24  
Dana A. ~~Bell~~ 2/7/24