

Board Members Present: Thomas Shearer, Chair; Robert MacEwen and Alice Lord

Also Present: Bethany Walker, Assessors Clerk

Board Member(s) Absent: None

Tom Shearer called the Board of Assessors meeting to order at 6:00pm.

- **Review and Approval of Executive Session Minutes**
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 3/5/2014 executive session minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 3/19/2014 executive session minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 3/24/2014 executive session minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 4/14/2014 executive session minutes as amended (added location of meeting)
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 4/22/2014 BOA executive session minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 4/22/2014 BOA and Selectboard executive session joint meeting minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 10/6/2014 executive session minutes as presented.
 - A motion was made by Lord, seconded by McEwen and **VOTED** unanimously to approve, but not release, the 2/10/2016 executive session minutes as presented.
- **Motor Vehicle Excise**
 - Abatements received to date were reviewed and approved
 - The month end list for February was calculated and approved
- **Real Estate/Personal Property**
 - Real Estate Exemption Applications (Senior, Veteran and Blind) were reviewed, those that qualified were approved.
 - Walker updated the BOA that the Business Form of List and Personal Property Form of List were due March 1, but still were trickling in to office.
 - 3ABC forms were also due March 1.
 - Mayflower finished up Building Permit inspections and cyclical inspections will start in the next few weeks, hopefully, weather permitting.
- **Budget**
 - Received balance sheet from town accountant showing balances thru to the end of February; no areas of concern
- **Bills**
 - Bethany Walker (Postage Reimbursement for mailing out 2015 deeds) \$9.85
- **Mail**
 - No mail

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST

MARCH 9, 2016 6:00PM

- **Other Business**

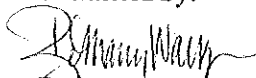
- 4/18/2016 is a holiday, office will be closed.
- 4/19/2016-4/21/2016 assessor's office will be closed (Walker on Vacation)
- Assessors Clerk job description was finalized at last Selectboard meeting.
- Tom Shearer, chair, gave his letter of resignation effective 5/5/2016, however, this will be his last monthly meeting as he will be out of the country 4/5/2016-4/19/2016.

- **Next Meeting**

- April 13, 2016 at 6pm

A motion was made by MacEwen, seconded by Lord and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 7:30 pm

Submitted by:


Bethany Walker
Assessors Clerk

Approved On: 6-8-2016

