

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST
JULY 12, 2017 6PM

Board Members Present: Robert MacEwen, Alice Lord and Bethany Walker

Alice Lord called the Board of Assessors meeting to order at 6:00pm.

- **Review and Approval Minutes**

- Minutes from the June 7th, 2017 meeting were reviewed. *A motion was made by Lord, seconded by MacEwen and VOTED unanimously to accept the June 7th, 2017 minutes as presented.*

- **Election of Officers**

- Discussion.
- *A motion was made by Walker, seconded by Lord and VOTED unanimously to recommend Robert MacEwen as co-chair for the Board of Assessors.* MacEwen accepted co-chair title
- *A motion was made by Walker, seconded by MacEwen and VOTED unanimously to recommend Alice Lord as co-chair for the Board of Assessors.* Lord accepted co-chair title

- **Motor Vehicle Excise**

- Abatements received to date were reviewed and approved
- The June month end list was totaled and signed
- Commitment/ Warrant #99D were signed
- Commitment/Warrant #99F were signed

- **Real Estate/Personal Property**


- Exemptions were reviewed, approved and signed
- June month end list for CPA was reviewed and signed
- June month end list for RE/PP was reviewed and signed
- Signed the Commitment & Warrant for the FY18 Preliminary Bills; RE, PP and CPA
- Brief discussion on Thomas Aquinas College and The Moody Center.
- Continued discussion on Tax Agreement with First Light from last months meeting; in accordance with DOR as well as continued a discussion on Assessment of First Light and the plan over the course of the next few months; putting it out to bid. Request Town Administrator to attend the Board's next meeting to go over agreement in place as well as going forward.
- Reviewed the feedback from Jeff Blake from K&P regarding the tax agreement; board agreed his edits were appropriate and Walker could now forward to DOR.

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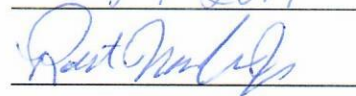
- **Budget**
 - Accountant provided account balances through to the end of June, no area for concern. Per Deb Mero, all bills need to be in ASAP for end of year.
- **Bills**
 - FCAA (Franklin County Assessors Association) FY18 Dues; \$15.00
 - Patriot Properties FY18 Contract; \$6000.00
 - CAI Technologies Quarterly Billing; \$700.00
 - Franklin County Registry of Deeds; \$10.00
 - Massachusetts Assessors Association Organization (MAAO) FY18 dues: \$150
 - Town Book Bindery; \$373.44
- **Mail**
 - No mail; other than bills
- **Next Meeting**
 - August 9, 2017 at 6pm

A motion was made by Lord, seconded by MacEwen and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 7:20 pm

Submitted by:


Bethany Walker, clerk

Approved by:

8-9-2017

Alex Lord