

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST
DECEMBER 6, 2017 6PM

Board Members Present: Robert MacEwen, Alice Lord and Bethany Walker

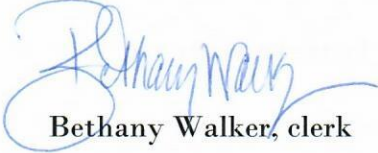
Robert MacEwen called the Board of Assessors meeting to order at 6:00pm.

- **Review and Approval Minutes**
 - Minutes from the 11/8/2017 and 11/16/2017 meeting will be reviewed at the next meeting.
- **Motor Vehicle Excise**
 - Abatements received to date were reviewed and approved
 - The November month end list was totaled and signed
 - Commitment and Warrant #6 2017 were signed
- **Real Estate/Personal Property**
 - Mayflower Update: Lisa Quackenbush is going to start in two weeks inspecting the completion of Building Permits (for permits pulled in 2017)
 - Chapter Land Application review
 - Discussed meeting with Erving Board of Assessors and Town Administrators about First Light and the Revaluation Assessment for FY19. Erving's Board was supposed to have met December 4th, 2017 but Walker has not heard from then yet as to what they decided.
 - 3ABC forms received to date were reviewed
 - Discussion on tax exempt entities; ownership and use. (3ABC form used for determination as well)
- **Budget**
 - Accountant provided account balances through to the end of November
- **Bills**
 - United States Postal Service \$300.25 stamped envelopes
 - CAI Technologies \$700.00 quarterly billing statement (last payment not received) Walker to check with Deb Mero as this was signed last meeting; may have crossed paths in mail.
 - Quill \$50.06 office supplies
- **Mail**
 - No mail
- **Next Meeting**
 - January 16th, 2018 at 6pm

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A motion was made by Lord, seconded by MacEwen and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 8:25 pm

Submitted by:


Bethany Walker, clerk

Approved by:



