

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST
DECEMBER 11, 2019 6PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord and Bethany Walker

ALSO PRESENT: Tracy Rogers, Selectboard; Heath Cummings, Selectboard; Andrea Llamas, Town Administrator; Sandra Wood, Town Secretary

The Selectboard and the Assessors called to order at 6:00pm

○ **TAX CLASSIFICATION HEARING**

- On a motion by Rogers, seconded by Cummings, the Selectboard moved to open the Public Classification Hearing to discuss the allocation of the local property tax levy among the property classes for FY2020
- Rogers read the legal notice: "The Selectboard, in conjunction with members of the Board of Assessors, will hold a joint public hearing on Wednesday, December 11, 2019 at 6:00pm at town hall, 69 Main St., Northfield, MA to determine the percentages of tax levy to be borne by each class of real and personal property for Fiscal Year 2020, per MGL c.40, s. 56, as amended."
- Walker present the classification options
 - Property Values have gone up approximately 5%
 - Proposed Single tax rate of \$16.61 with excess tax levy capacity of \$1,042,946
- There were no written letters or verbal comments regarding this hearing for or against a single tax rate
- On a motion by Cummins, seconded by Rogers, the Selectboard voted unanimously to adopt a uniform tax rate, otherwise known as a single tax rate for all classification for the Fiscal Year 2020
- On a motion by Rogers, seconded by Cummings, the hearing was closed at 6:14pm
- The Selectboard adjourned at 6:14 pm. Assessors remained in session

○ **MINUTES**

- Minutes to be reviewed at next meeting

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed and approved
- The December month end list was totaled and signed

○ **REAL ESTATE/PERSONAL PROPERTY**

- Walker submitted request to change Reval Year to FY2022 with DOR; DOR thought to have an answer by now, should be very soon.
- Tax Classification paperwork to be submitted via Gateway; hopeful for a quick turnaround from the State to approve tax rate. Walker reminded BOA that the Real Estate bills (as well as Personal Property) have to go out by December 31st.
- Signed chapter land applications received to date
- Signed chapter land Notice of Intent forms (for those applications received to date)
- Discussion on Firstlight for FY21

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- **BUDGET**
 - No area's for concern
- **BILLS**
 - No bills
- **MAIL**
 - No mail
- **MISCELLANEOUS**
 - The Assessor's office is going to be renovated. Carpet to come off the walls, Hole in wall where the A/C unit once was will be patched, walls painted, floors sanded and refinished, new LED lights (same fixture) and server moved out of office and into the server closet in EOC room. This project is to start in beginning of January and should take about 4 weeks. The Assessor's office will be temporarily in the EOC room
- **NEXT MEETING**
 - 12/11/2019

A motion was made by Lord, seconded by MacEwen and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 7:05 pm

Submitted by:

Bethany Walker, clerk

Approved by:



