

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST
MARCH 11, 2020 6PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord and Bethany Walker

Lord called the meeting to order at 6:00pm

○ **MINUTES**

- Minutes from 1/15/2020 & 2/12/2020 were reviewed
- *A motion was made by MacEwen, seconded by Lord and **VOTED** unanimously to approve the January 15th, 2020 and the February 12th, 2020 minutes as written.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed and approved
- The March list was totaled and signed

○ **REAL ESTATE/PERSONAL PROPERTY**

- Exemption applications were reviewed and approved
- Walker to follow up with VADAR on the certificate request to have signatures on the actual certificates once the exemption / abatement has been approved by board.
- Discussion on Firstlight for FY21 and FY22
 - Andrea Llamas (Town Administrator) and Walker met with Erving Assistant Assessor, Jacqueline Boyden on March 2 at 1130 in Erving to further discuss plans to seek a partnership for the next Revaluation & Appraisal for Firstlight; FY22. Erving drafted an Invitation for Bid (IFB). Next meeting date is scheduled for April 13, 2020 at 11:30 am in Erving
 - Need to set up meeting with Firstlight to discuss extending Tax Agreement for FY21

PWD

○ **BUDGET**

- Office has not yet received an updated balance sheet from the accountant's office; however, it was advised by the accountant that it should be ready within the next week.

○ **BILLS**

- \$20 for Walker (as Clerk) to attend a RMV meeting with the Tax Collector
- \$4,125 statement/progress billing for Mayflower Valuations

○ **MAIL**

- Franklin County Assessors Association invitation for annual meeting; April 30th
- PVRSD Assessment letter

○ **MISCELLANEOUS**

- Performance review. Walker to do her portion and Lord and MacEwen to each do one and then combine.


○ **NEXT MEETING**

- 4/8/2020

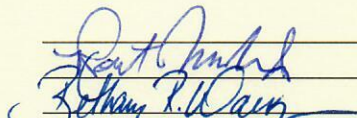
*A motion was made by Lord, seconded by Walker and **VOTED** unanimously to adjourn the Board of Assessors Meeting.*

Meeting adjourned at 7:30 pm

Submitted by:


Bethany Walker, clerk

Approved by:


5-4-2020