

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES**  
**69 MAIN ST., NORTHFIELD MA 01360**  
**AUGUST 11, 2022, 1 PM**

**BOARD MEMBERS PRESENT:** Robert MacEwen, Alice Lord, and Bethany Walker  
MacEwen called meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes from July 20th, were reviewed and approved
  - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve the 7/20/22 meeting minutes as written.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
  - *A motion was made by Lord, seconded by Walker, and VOTED unanimously to approve all MV abatements submitted to date*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Mayflower Update
  - In September Lisa Quackenbush will come back to do more Gateway information and submission for Interim year adjustment (DOR online program)
- Walker will have an alert and notification put on the town website home page for a reminder for Chapter 61 applications being due on October 1. The Assessors home page already has this information year-round, however, in attempts to help those who apply for Chapter 61 to be reminded.

○ **BUDGET**

- Month end report/balance sheets reviewed

○ **BILLS**

- Patriot Properties \$7,800 (contract billing for FY2023)
- Quill \$27.58 (office supplies)

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheets

○ **NEXT MEETING**

- 9/14/2022 at 1pm

*A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to adjourn the Board of Assessors Meeting.*

Meeting adjourned at 1:46 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Alice B. Lord  
Bethany Walker