

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
NOVEMBER 16, 2022, 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

MacEwen called meeting to order at 1:00 pm.

- **MINUTES**
 - Minutes were not reviewed at this meeting
- **MOTOR VEHICLE EXCISE**
 - Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by Lord, seconded by Walker, and **VOTED** unanimously to approve all MV abatements submitted to date*
 - Commitment & Warrant #6 signed
- **REAL ESTATE/PERSONAL PROPERTY**
 - Mayflower Update; tax file done today (11/16/2022) just before meeting. Walker will set up a time with VADAR to do data bridge
 - Tax Rate approved by DOR. FY2023 single tax rate of \$13.58. That is a decrease of .27 from last year's tax rate
 - Reviewed & Approved Chapter 61 applications
 - Walker to start to get exemption and abatement paperwork ready. These applications can start as soon as the Actual Tax bills go out (mid to late December)
 - The Assessors Notice that is included in the trifold paper that the Town Clerk send with the Town Census was signed by the Assessors. This Notice serves as a reminder to those who have a business in Northfield, a second home in Northfield and/or are claiming exemption in Northfield, must complete the 3ABC form by March1.
- **OFFICE/UNCATERGORIZED TOPICS**
 - n/a
- **BUDGET**
 - Month end report/balance sheets reviewed
 - Stipend was submitted and paid out
- **BILLS**
 - none
- **MAIL**
 - Financial Assistant, Erin, sent out balance sheets
 - Town Administrator, Andrea Llamas sent out budget calendar. Capital Request form was attached and is due 12/5/2022. Assessors discussed if there were any capital requests for this office; none at the time of discussion
- **NEXT MEETING**
 - 12/7/2022/2022 at 1pm

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A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 2:13 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Algie Lord
Ron Lord

12.7.2022