

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
DECEMBER 7TH, 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

MacEwen called meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes from the 10/19/2022, 11/2/2022 and 11/16/2022 meetings were reviewed
 - *A motion was made by Lord, seconded by McEwen, and VOTED unanimously to approve the 10/19/2022, 11/2/2022 and the 11/16/2022 meeting minutes as presented*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by Lord, seconded by Walker, and VOTED unanimously to approve all MV abatements submitted to date*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Mayflower Update: Building Permit inspections and Cyclical inspections will start after January 1st.
- Tax Bills are going to be sent out by the Tax Collector the end of December (must go out before the 31st)
- Commitment and Warrant for Real Estate, Personal Property, CPA, and Sewer Liens were signed

○ **OFFICE/UNCATERGORIZED TOPICS**

- n/a

○ **BUDGET**

- Month end report/balance sheets reviewed
- Walker started budget prep. Figures are still coming in and will need to be finalized at the next BOA meeting

○ **BILLS**

- none

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet

○ **NEXT MEETING**

- 1/11/2023 at 1pm

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A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 1:57 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Alige Lord
Rant 6/10/11

1-11-2023