

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
JUNE 14TH, 2023 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

Lord called the meeting to order at 1:00 pm.

○ **REORGANIZE**

- *A motion was made by Walker, seconded by MacEwen, and VOTED unanimously to have MacEwen and Lord remain as Co-Chairs of the Board of Assessors.* MacEwen and Lord agreed to continue as Co-Chairs.

○ **MINUTES**

- Minutes from the 5/10/2023 meetings were reviewed.
 - *A motion was made by Lord, seconded by MacEwen, and VOTED unanimously to approve the 5/10/2023 meeting minutes as presented.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by Walker, seconded by MacEwen, and VOTED unanimously to approve all MV abatements submitted to date.*
- Warrant & Commitment # 3 & 3A were signed.

○ **REAL ESTATE/PERSONAL PROPERTY**

- Mayflower Update:
 - Cyclical Inspections: Completed
 - Tax files completed.
 - Waiting on finalized Firstlight Appraisal to complete the interim work.
 - Discussed timing of when to switch system over in Patriot Properties to the new upgraded version.
- FY2024 Preliminary Commitment and Warrant for Real Estate, Personal Property and CPA were signed.
- PILOT
 - BOA to invite Andrea Llamas to the next Board meeting to discuss potential PILOTS in town.
- Chapter 61 applications are due October 1, Walker wants to redo the spreadsheet in which those who have multiple parcels fill out. A new spreadsheet would help address the correct usage codes are being used and there are no discrepancies.

○ **OFFICE/UNCATERGORIZED TOPICS**

- n/a

○ **BUDGET**

- Month end report/balance sheets reviewed.

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○ **BILLS**

- Mayflower Valuations final FY23 payment of \$5355.75

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet.
- Invitation from Town Administrator, Andrea Llamas for an Open Meeting Law & Public Records Law Training. Survey sent on which dates would be better to attend. Once survey closes, she will advise of the date; Options are 7/13/23 or 7/20/2023 5-7:30pm

○ **NEXT MEETING**

- 6/14/2023 at 1pm

A motion was made by Lord, seconded by Walker, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 2:30 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Alice B. Lord
Rod [Signature]

7/12/2023