

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES**  
**69 MAIN ST., NORTHFIELD MA 01360**  
**AUGUST 9TH, 2023 1 PM**

**BOARD MEMBERS PRESENT:** Robert MacEwen, Alice Lord, and Bethany Walker  
Lord called the meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes for the July 12, 2023, meeting were reviewed.
  - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve the July 12, 2023, minutes.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
  - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve all MV abatements submitted to date.*
- Motor Vehicle Excise Commitment #4 reviewed in the amount of \$18,716.08. Commitment and Warrant signed.

○ **REAL ESTATE/PERSONAL PROPERTY**

- **PILOT (Payment In Lieu Of Taxes)**
  - Per MacEwen's request at the last meeting, Walker had reached out to Police, Fire and EMS to get a report on responses/call outs to the campus. At this time only Police and EMS had provided information which the board reviewed. Walker will follow up with the Fire Chief to see if he can provide information for the next meeting.
  - The Board of Assessors (BOA) would like Llamas to attend next month's meeting to review information received from Police and EMS and figure out the next steps in the process.
- **Department of Revenue (DOR)**
  - Walker to reach out to Accountant to work on the next report that is due September 15<sup>th</sup>.
- **Mayflower Update:**
  - Still waiting on the finalized FirstLight FY24 Appraisal report from Federal Appraisal to complete the interim work; Federal Appraisal is still waiting on FirstLight to provide necessary information for Federal to continue with their appraisal process.
- **Chapter 61**
  - Reviewed chapter applications received to date. Applications are due October 1.
- **Exemptions/Abatements**
  - No exemptions/abatements as it is not the time frame for these to occur.
- **Form of List (FOL)**
  - Nothing to report.
- **Review of Sales**
  - Walker reported on the properties that are currently for sale in Northfield and what has just been sold since the last meeting. Sales prices continue to sell well above assessed value and are still selling quickly.

○ **OFFICE/UNCATERGORIZED TOPICS**

- Llamas hosted KP LAW (Northfields Town Council), in which Attorney Jeffery Blake presented the Open Meeting Law and Public Records Law Training for about 20 staff/committee members on July 20<sup>th</sup>. MacEwen and Walker attended; Lord was out of town. Walker and MacEwen both stated that this meeting was very informative and went over key points of Open Meeting Law and Public Records Law. Walker photocopied hand out for Lord.



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- Walker received her new desk.
- **BUDGET**
  - Month end report/balance sheets reviewed.
- **BILLS**
  - All bills were reviewed, approved, and signed by the BOA.
    - MAAO (Massachusetts Association of Assessing Officers) dues. Each member is now billed individually, not as a Board. Each member must log into their MAAO account, print the invoice, and submit it to the accountant to pay out of the Assessors Dues. \$75.00 per member
- **MAIL**
  - Financial Assistant, Erin, sent out balance sheet.
- **NEXT MEETING**
  - 9/13/2023 at 1pm

***A motion was made by Walker, seconded by MacEwen, and VOTED unanimously to adjourn the Board of Assessors Meeting.***


Meeting adjourned at 2:05 pm

Submitted by:



Bethany Walker, clerk

Approved by:

  
Alice B. Lord  
9-13-2023