

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
SEPTEMBER 13TH, 2023 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

OTHERS PRESENT: Andrea Llamas, Town Administrator (1:00pm -1:27pm)

MacEwen called the meeting to order at 1:00 pm.

- **PILOT (Payment in Lieu of Taxes)**
 - Llamas sat in with the Assessors to go over the data that was provided by Police and EMS (still waiting on final numbers from Fire Department) regarding call volume to the campus of Thomas Aquinas (TAC)
 - Building Permits filed by TAC have not been inspected by the Board of Assessors for completion.
 - Walker needs to set up an appointment with TAC to review permit work as well as satisfy the states Cyclical Inspection requirement; all of this must be completed before moving forward.
- **MINUTES**
 - Minutes for the August 9th, 2023, meeting were reviewed.
 - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve the August 9th, 2023, minutes.*
- **MOTOR VEHICLE EXCISE**
 - Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve all MV abatements submitted to date.*
- **REAL ESTATE/PERSONAL PROPERTY**
 - Department of Revenue (DOR)
 - CP1 (named by DOR which is the reporting of Community Preservation funds with the State) has been finalized with the accountant, verified by Walker, and submitted by Walker.
 - Mayflower Update:
 - Still waiting on the finalized FirstLight FY24 Appraisal report from Federal Appraisal to complete the interim work; Federal Appraisal is still waiting on FirstLight to provide necessary information for Federal to continue with their appraisal process.
 - Chapter 61
 - Reviewed chapter applications received to date. The application due date has been changed by the state and are now due December 1.
 - Exemptions/Abatements
 - No exemptions/abatements as it is not the time frame for these to occur.
 - Form of List (FOL)
 - Nothing to report.
 - Review of Sales
 - Walker reported on the properties that are currently for sale in Northfield and what has just been sold since the last meeting. Sales prices are still higher than assessment. The quantity of homes/land for sale in Northfield is low.
- **OFFICE/UNCATERGORIZED TOPICS**
 - n/a

NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
SEPTEMBER 13TH, 2023 1 PM

○ **BUDGET**

- Month end report/balance sheets reviewed.

○ **BILLS**

- All bills were reviewed, approved, and signed by the BOA.
 - Mayflower Valuations \$8685 progress billing
 - Federal Appraisal \$2718.85 Northfields portion (50/50 split with Town of Erving) for preparation for Appellate Tax Board court testimony.
 - Bethany Walker \$26.99 reimbursement for Ether net cord for office

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet.

○ **NEXT MEETING**

- 10/11/2023 at 1pm

A motion was made by Lord, seconded by Walker, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 2:40 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Alice Lord
Beth Walker

10-11-2023