

Minutes
Northfield Board of Health
November 8, 2023
6:00 PM
Northfield Town Hall
69 Main Street, Northfield, MA
Board of Health Office 2nd Floor

Call to Order: 6:05

Quorum Established: David Balk, Kathie Bridges, Ali Wahlstrom, Karen Boudreau,
Also in attendance - Pam Veith, Board Secretary, Sarah Kerns

Business:

- Employee Job Descriptions: Board members found repetitions in duties, want to clear up language having to do with supervisor, director – held over to next meeting
- Reviewed invoices from Franklin County Solid Waste and approved
- Covid tests have arrived from the state and have been “stickered.” 72 kits were received. The Board determined that some will go to the Senior Center and the rest to the Library. The Board was informed that the Senior Center still has quite a few – It was expressed by Kathy and Ali that having these tests available at the Library may reach a greater number of people.
- Date for Phoebe Walker to attend the Board meeting is set for November 29, 2023.
- David attended a meeting to outline the Boards’ reporting requirements. One change to the reporting will be that our reports will follow fiscal year. The Board must submit any capitol plans by November 17, 2023 for fiscal planning.
- Board to ask Claudia, our inspection agent, to investigate a concern brought to us from the Conservation Commission.
- Sarah Kerns asked the Board to look over a sample by-law from another town. Sarah to ask our grant person to look into grant money for funding any noise issue resolutions. David asked Sarah to send the Board the sample document she was referring to. Sarah to email it and it will then be distributed to the Board. Kathy asked Sarah what other towns have this type of by-law. Ali asked Sarah to find out how this was enforced.

Review and Approval of Minutes:

- October 25, 2023 Minutes- approved

Citizen’s Concerns:

- None

Permit Applications:

- Perc test application – 10 Captain Beers Plain Road - approved
- Well Permit application – 33 Lower Farms Road – call to installer to site well on property and give driller his permit then but the permit is approved.
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Reports:

- Septic pumping reports – reviewed
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- Certificate of Compliance withheld for 33 Lower Farms Road septic system installation until well installation is completed.

Items Not Reasonably Anticipated by the Chair within 48 Hours:

- None

Adjourn: 7:45 pm

Next Meeting November 29, 2023

John D. Wilkinson
Kathryn S. Bridges

Kevin D. Doreau
And C. Ball