

Board of Health  
Town of Northfield  
Meeting Minutes  
July 13, 2017

Meeting called to order: 5:50 pm

Members Present: Flora Sadri, David Balk, Dan Gray, Phil Baker and Robert MacEwen, Board Chair: also present, Willy Morales new Northfield Town Administrator

Review of minutes: tabled

Citizen: Kathy Bridges attended meeting to discuss 22 Old Turnpike Road and septic repair. The Board reviewed the plans for repair:  
Motion to approve: David Balk o Second: Phil Baker o All in favor

Old Business:

- Town Health Agent update: Charlie Kaniecki and Claudia Lucas have been hired and have already begun inspecting properties and food establishments in town.
- Recycling Coordinator Position: No new information, the exact time frame is still "to be announced".
- Cameras at the Transfer Station: Have been installed and are up and running.

New Business:

- Discussion with Town Administrator about the Board of Health members and the historical knowledge of the current members. The Board explained the Town Health Agent role and who the newly appointed health agent(s) is.
- 89 Wannamaker Rd. Septic Repair: party called and could not make the meeting.
- 91 Main Street: Tenant Complaint: Charlie Kaniecki has completed the inspection and violations have been note and reported to the property owner. The report includes timelines for each repair to be complete. This report was also forwarded to the BOH.
- At the request of the Town Clerk, the Board discussed the possibility of Town "stickers" for trash bags in place of the current system of pay as you throw [PAYT] bags. It was determined the current system is the most efficient and cost effective way for the Town and the citizens. The Board in conjunction with the Town Administrator will research the possibility of getting a system in place to take check and credit card payments at the transfer station for those people needing to purchase a Transfer Sticker of dispose of item that are "cost per throw." [ie: televisions and larger items]
- Bills reviewed and submitted for payment.
- It was discovered upon reviewing the Town website that the Fee for a [Septic] Construction Permit is listed at \$135.00. This is inconsistent with the combined fee for all services/fees of \$240.00.
  - o Motion to reduce the fee for Construction Permit and Final Inspection to \$130.00 from \$135.00. : David Balk
  - o Second: Bob MacEwen
  - o All in Favor

Title 5/Perc Tests-Permit applications:

- No Title 5 submitted

Reports:

- None

Food permit applications:

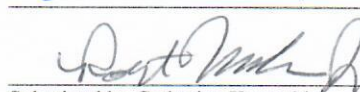
- Food Permit application submitted by: Northfield Bible Conference.
  - o Motion to approve: Phil Baker o Second: David Balko All in Favor

Meeting Adjourn- 6:30 pm

Approved by the Northfield Board of Health

 8/10/2017

 8/10/17



Submitted by Catherine Kostecki  
BOH Secretary