

DICKINSON MEMORIAL LIBRARY

115 Main Street Northfield, Massachusetts 01360

413.498.2455

FAX 413.498.5111

dmemlib@cwmar.org

Board of Library Trustees Meeting

Tuesday, December 14, 2021 6:00 p.m.

MINUTES

Present: Jon McGowan, Misha Storm, Nolan Kitfield, Gretchen Licata, Lloyd Parrill, Alex Strycky, Deb Potee **Absent:** **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for November have been submitted by email and have been thus approved. The paper copy will be submitted next month to Misha Storm for passing to the Town, to be signed by those present. Minutes were offered as shared by email.
Moved/Seconded/Unanimously Approved

2. TREASURER'S REPORT

Town Appropriation

Account	Nov 2021 Expenses	FY22 Budget	Total Expended	Balance
Computer Maintenance		350.00	0.00	350.00
Custodial supply	138.93	250.00	166.92	83.08
*C/W MARS fee		6591.00	6591.00	0.00
Electricity	245.08	4000.00	2050.54	1949.46
Fuel Oil		6500.00	0.00	6500.00
Maint Supply		750.00	0.00	750.00
Materials	2199.22	19500.00	10648.30	8851.70
Office Supplies	109.12	1000.00	555.17	444.83
Postage		100.00	26.83	73.17

Repair & Maint	320.00	2000.00	320.00	1680.00
Telephone	47.84	400.00	239.41	160.59
Water	325.00	500.00	325.00	175.00
Total	2827.57	41941.00	20923.17	21017.83

State Aid. \$79.98 withdrawn for hotspots in November. Current balance - \$7010.55

Gift Fund. \$215.41 spent in November. \$220 deposited. Current balance = \$14,506.08

Payroll. Pay period 10 - \$4,600.95
Pay period 11 - \$4,358.47

FY23 Budget - we reviewed our Director's document and it will be submitted to the Finance Committee in January.

3. Building Business

Lighting

We have a beautiful, bright new bulb that reaches the entire parking lot! No changes to the light, just a bright LED bulb.

In the process of adding a motion sensor to the front porch light, we took down the (almost) original fixture. Jon refurbished it and we are just waiting for David Laprade to put it back up. So we will have the original fixture with a motion sensor and updated led bulb. Best of both worlds!

4. Director's Report

Circulation/Attendance

	Library Attend.	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
Nov 2021	1035	1	240	3284	428	75	139

Oct 2021	1237	1	277	3602	506	64	141
Nov 2020	289	213	63	2503	463	65	96
Nov 2019	1718	n/a	154	4616	312	32	53

Programs

Recent

- November 4th: Cat Behaviorist
- November 8th: Richie Davis, local author
- November 11th: Beer Brewing Demonstration at the library, only 6 people came (telling us that indoor/in person is not great right now).
- November 18th: Christoph Stroebel, author of Native Americans of New England, 24 people came.
- December 2: Insects and Spiders and Charley Eiseman, 90 people attended.
- Knitting on Tuesday evenings is growing! We had 8 people this past Tuesday!
- November Kids' Fridays all went well, with several kids participating each Friday.
- Our CFCE collaboration programs: StoryWalks continue, and related activity kits are always all taken. We put 20 out for each StoryWalk. Story Time with Julie has been inside, with 2-5 children each week. They are considering going virtual, which we will still co-host.
- Three book groups are steady and happy.
- Our November Take and Make was a paper turkey, making 50 Northfield kids happy.
- Spice Club also continues. December was Allspice.

Upcoming in December

- December 14th: Birding in Costa Rica and December 15th: This Land of Snow, author talk about skiing and winter. Both of these are in collaboration with Northfield Mountain.
- We have holiday card kits out for kids to pick up, thanks to the Friends.
- December Take and Make is a ~~popsicle~~ stick snowflake.

- The last week in December we will have movie night kits available for take out. Included will be a couple of movies, popcorn, hot chocolate, etc. This will provide something for families to do in that week of vacation.
- Kids' Fridays, Story Time, StoryWalks all continue.

Looking to January

We will have a series of programs focused on race. Allen Davis will host a panel discussion on January 11, there will be a follow up group discussion on Jan 18. Also in January Cate Woolner will host a show and tell of her social justice tour through museums, etc in Alabama and Georgia.

Gallery

Leni Gaudet is up in the gallery through Jan, then Jim Clarke will be showing pastels through the end of February. I'm thinking about having a "reception" for exhibits - perhaps a Tuesday evening when the show is up.

5. Other Business

Notary Application

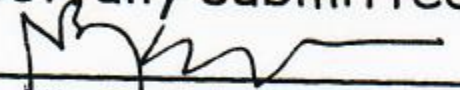
NEXT BOARD MEETING


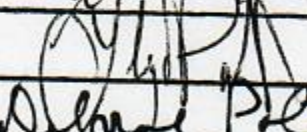

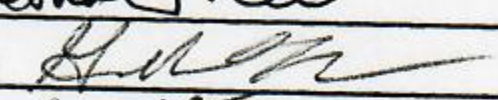
The next regular board meeting will be Tuesday, January 4, 2022 at 6:00 pm. Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:33 p.m.

Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan	
Lloyd Parrill	
Deb Potee	
Gretchen Licata	
Alex Strysky	