

DICKINSON MEMORIAL LIBRARY

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Board of Library Trustees Meeting Tuesday, August 2, 6:04 p.m. **MINUTES**

Present: Jon McGowan, Misha Storm, Nolan Kitfield, Alex Strycky, Gretchen Licata
Absent: Citizens **Present:** Lloyd Parrill, Deb Potee

1. SECRETARY'S REPORT

Minutes for May were signed on the paper copies and have been submitted to Misha Storm for passing to the Town. **Moved/Seconded/Unanimously Approved**

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	July exp.	Balance	Budget
Computer Maint.	0	350.00	350.00
Custodial Supply	0	250.00	250.00
C/W Mars Fee	6,667.00	328.00	6,995.00
Electricity	379.91	4,120.09	4,500.00
Fuel oil	0	6,500.00	6,500.00
Maint. Supply	0	800.00	800.00
Materials	739.53	29,260.47	30,000.00
Office Supplies	0	1,400.00	1,400.00
Postage	0	100.00	100.00
Repair & maint	0	2,000.00	2,000.00

Telephone	0	600.00	600.00
Water	0	650.00	650.00
Total	7,786.44	46,358.56	54,145.00

Gift Fund

\$445 deposited in July, \$58.35 spent.

State Aid

\$79.98 spent in July.

I failed to tell you about the two FY22 deposits from the state. Our current balance in our state aid account is \$13,047.

Payroll

Pay period 1 - \$3,964.90

Pay period 2 - \$4,479.67

FY22 wrap up

- We ended up with \$2,044.77 remaining in our yearly town expense accounts and \$2,102.47 in our salary account.
- We are starting the fiscal year with: \$12,435.71 in our gift account; \$3089.68 in state aid.

Trust Funds - review

See attached

3. Building Business

Elevator phone needs upgrading as was found during the inspection. We are working on this with Andrea and the technician will be out to install it as soon as the new 4G phone arrives.

4. Director's Report

Circulation/Attendance

	Library Attend	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
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July 2022	768	35	314	2859	571	44	168
June 2022	1227	4	350	3179	589	48	142
July 2021	1425	3	326	4262	450	72	139
July 2020	0	444	228	2419	449	53	92
July 2019	1695	0	288	4912	380	19	41

FY22 Attendance Summary

Att FY19	Att FY20	Att FY21	Att FY22	Att FY22 with program att
23417	14291	4992	13582	17349

FY22 Circulation Summary

	FY2019	FY2020	FY2021	FY2022
Books	16603	14708	13946	16463
YA Books	1587	1552	1061	1224
Juv Books	9312	9091	9929	12973
Magazines	1155	925	549	877
Juv Magazines	105	69	65	72
Audio	2536	2075	1369	1271
Juv Audio	554	436	287	416
DVDs	10986	10134	4700	5927
Juv DVDs	1018	999	311	1031
Misc	247	323	182	298
Juv Misc	94	165	121	315
Overdrive	4220	4442	5800	6224
Kanopy	403	577	601	801
Hoopla	579	878	1177	1771
Total	44,197	40,477	32,520	40,867

physical:				
Total digital:	5,202	5,897	7,578	8,796
Totals:	49,399	46,374	40,098	49,663

Circulation numbers are officially back to pre-pandemic levels!

Programs - Summer Reading:

- The Summer Reading Program is coming to a close. It has been great!
- 192 people participated in the reading logs/raffle prizes
- 583 tickets were submitted, which means the program encouraged 1457 hours of reading.
- Events were:
 - June 16 - Camping Magic with Ed the Wizard
 - June 17 - Campfire and S'mores
 - June 23 - Reduce Home Plastics
 - July 1 - Picnic with Author Chistina Uss
 - July 15 - Trivia Night
 - July 22 - Fantastic Frogs
 - July 29 - Cave Painting

~Total attendance to summer reading program events so far is 146

~We still have the August 5 Jazz Concert coming up

- Knitting slowed down a little as people traveled, book clubs, tech hours have spread beyond the official hours, Spice Club, and StoryWalks all continue
- We did double the take and make kits for summer - 4 different kits went out, with 50 for each of them

Programs - Upcoming:

- August 5 - Live Jazz at the Golf Club
- August 19 - Campfire and S'mores
- August 25 - Roadside Revelations - Author Talk with Robert E. Weir: *Who Knew? Roadside Revelations in Western Mass.*
- September 9 - Music at the Creamie - Ted Thornton and Joe Bedard perform "oldies" from '50s and '60s

Knitting, Spice Club, book clubs, tech hours, all continue for adults. StoryWalks and Take & Makes continue for kids. When school starts on August 31, Kids Fridays and StoryTime will start back up again.

ARIS Report. Our Director Misha is working on this report (Annual Report Information Survey) with the statistics of the library. She will complete it and ask Jon to sign it next week. Our State Aid report is up next. Misha will have that second report ready for our September meeting.

Staffing Updates reviewed.

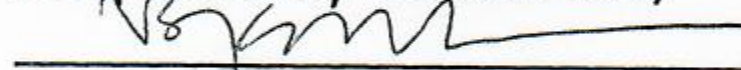
NEXT BOARD MEETING

The next regular board meeting will be Tuesday, September 6, 2022 at 6:00 p.m.
Location: Trustees' Room. This will be confirmed via the official posting.


Meeting Adjourned: 6:37 p.m.

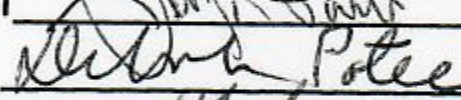
Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan 

Lloyd Parrill 

Deb Potee 

Gretchen Licata 

Alex Strysky 