



DICKINSON MEMORIAL LIBRARY
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Board of Library Trustees Meeting
Tuesday, April 5, 2023 6:00 p.m.
MINUTES

Present, Virtual: Jon McGowan, Misha Storm, Nolan Kitfield, Gretchen Licata, Deb Potee, Alex Strycky **Absent:** Lloyd Parrill **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for March were offered for signature. Signed copies have been passed to Misha Storm for submission to the Town.

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	March exp.
Electricity	894.01
Fuel oil	1043.86
Materials	2,151.56
Office Supplies	101.27
Total	2,360.00

Gift Fund

Total spent in March: \$194.99

Total deposited in March: \$200

State Aid

Total spent in March: \$149.90

Payroll

Pay period 19: \$5,122.75

Pay period 20: \$4,961.55

NCC Grants

Two grants were approved: a \$500 grant for Gretchen Gerzina (April event) and one partial grant for \$400 for a puppet teater for our Summer Reading Program.

3. Building Business

An initial timeline of our plan to restore walls and ceiling in small sitting room upstairs (South Meeting Room):

- a. April 2023: Our Director is contacting conservation companies. Misha is also talking to Williamstown Art, the organization that we used for the Trustees Room. Since it has been many years since they did the last report in 2017 they will have to come out and do another report at the cost of \$980. Misha is working on setting up two additional visits this month with other companies, and will potentially have three others come at a later date.
 - i. Should we have them do an updated report on the Children's Room? Given the expiration, likely not a good idea.
 - ii. What is our 'up to' amount for these visits? The Trustees make a motion to get additional quotes before we make a determination about spending money on 'Proposals for Treatment' **Moved/Seconded/Unanimously Approved**
- b. May 2023: Have summer appointments lined up
- c. June/July/August: Appointments from Williamstown Art and one other to receive estimates/reports of work to be done
- d. September/October: Write Grants
- e. November: Submit grant drafts to the Trustees
- f. January: CPA Grant is due
 - i. CPA Notes: requires two different quotes. Tends to be up to \$30K. The cost of the Trustee Room was \$16,942 in 2017. If we exceed the \$30K somehow, we do have funding in our building account.

4. Director's Report

Circulation/Attendance

	Library Attend	Curbside	Program Attend.	Physical items	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
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				checkouts			
Mar 2023	2044	3	680	3904	595	78	176
Feb 2023	1675	3	329	3077	497	71	183
Mar 2022	1231	6	653	3231	470	67	152
Mar 2021	0	387	485	3190	528	40	104

Programs

Recent Programs

- March 11 - King Philip's War in Your Backyard: From Sokwakik to Peskeompskut, 1675-1676," presented by David Brule
- March 15 - Pie Day
- March 23 - Trivia at the Brewery
- March 29 - This Land is Whose Land?

Upcoming Programs

- April 8 - iPhone Photography workshop, Friends' program 1:00
- April 14 - Your Energy Bill, collaboration with the Energy Committee 5:30
- April 15 - Northfield History Coffee Hour on Seminar history 10:00
- April 15 - Closing Reception for Robert Simoneau Gallery Show 1:00
- April 20 - Trivia at the Brewery 6:00
- April 27 - Gretchen Gerzina talk about Adijah Prince at the Trinitarian Church 6:00
- April 28 - Beaver Ponds with David Brown 5:30

Ongoing Programs

- Knitting, Spice Club, book clubs, and tech hours all continue for adults
- StoryWalks, Take & Makes, and Kids' Fridays continue for kids
- Story Time is every Wednesday morning
- The Friends' puzzle swap is the first Saturdays

Other

- **Town Meeting on May 1.** Jon and Lloyd are set with their names on the ballot for May 2. There are no concerns with the budget.
- **Special Town Meeting on April 19.** No library business, but preliminary steps on the Northfield Safety Complex will be raised.

NEXT BOARD MEETING

The next regular board meeting will be Wednesday, May 3, 2023 at 6:00 p.m.
Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:41 p.m.

Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan

Lloyd Parrill

Deb Potee

Gretchen Licata

Alex Strysky

