

July 5, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Mark Fortier; Joseph Larson; Shelby Ashline, The Recorder

- The meeting was called to order at 7:00 pm
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 06/28/16 Payroll warrant of \$56,838.90
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 06/28/16 Vendor warrant of \$30,914.82
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 07/05/16 Payroll warrant of \$24,716.70
- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 07/05/16 Vendor warrant of \$320,747.59
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 06/21/16 as written.
- **Meetings attended by Selectboard members**
 - Spanbauer: Town Hall Master Plan
 - Blyth: Regional Planning Board, updates on zoning reform & Schell Bridge
- **Old Business**
 - Request for Appropriation Transfers
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from TA Brian Noble for \$2,745.00 to be transferred from Town Legal Expense to Veterans Memorial Committee.
 - Approval of Purchase Order for the EMS Ambulance
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously that the Board of Selectmen authorized by signature, the purchase order for the Ford Type 1 Model 457 Ambulance as specified by Horton Emergency Vehicles pursuant to Article 11 of the Annual Town Meeting of May 4, 2016 and further to authorize the Town Treasurer to provide funds for this purchase by issuance of an instrument of debt not to exceed three years and \$250,000.00
 - Baker-Polito Administration Preservation of 1,300 Acres in Northfield w/ Trust for Public Land
 - The board thanked JT Horn of Trust for Public Land for his work on this project.
- **Town Administrator's update**
 - Garage Roof-completed
 - Pellet Boiler- in process
 - Town Hall Brick Work- 99% complete. Has requested a water seal quote. Will ask Scott Thayer to look at the chimney on the Boy Scout House.
- **Appointments:**
 - Joseph Larson; EMS
 - Completed EMTB and certified
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to appoint Joseph Larson to the EMS department; term expires 12/31/16
 - Denis Brennan; Veterans Graves Officer
 - Brennan will take over the duties from Ed Doolittle.
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to appoint Denis Brennan III as Veteran Graves Officer; term expires 6/30/17
- **Re-Appointments**
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to re-appoint Jack Spanbauer to the Town Hall Master Plan Committee; term expires 6/30/17

July 5, 2016

Northfield Town Hall
69 Main St

- On a motion by Blyth, seconded by Rogers the board voted unanimously to re-appoint Joanne McGee & Jerry Wagener to the Open Space Committee; terms expire 6/30/19
- On a motion by Blyth, seconded by Rogers the board voted unanimously to re-appoint Jerry Wagener to the Agricultural Commission; term expires 6/30/19
- On a motion by Blyth, seconded by Rogers the board voted unanimously to re-appoint Bob Duby as an alternate to the Agricultural Commission; term expires 6/30/19
- On a motion by Blyth, seconded by Rogers the board voted unanimously to re-appoint Mary Jane Porter to the Trust Fund Committee; term expires 6/30/19
- **Thank you for Service**
 - Ed Doolittle; Veterans Graves Officer
 - Eleanor Goodman; Community Preservation
 - Andrea Dale; Trust Fund Committee
 - David Brasseur; Agricultural Commission
 - Tom Walker; Town Hall Master Plan
 - Rob Leighton & Tom Walker; Natural Hazard Mitigation Plan
 - Leslie Powers; Open Space Committee
- **Announcements**
 - Community Park Committee Forum on July 12. Looking for public input.

Executive Session & Adjourn

On a motion by Spanbauer, seconded by Rogers the board voted to go into executive session at 7:18 pm to review Executive Session Minutes for approval under reason #7 to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements and to adjourn. On a roll call vote Spanbauer said yes, Rogers said yes and Blyth said yes. Meeting adjourned at 7:30pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

7/19/2016
Date Approved