

August 23, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Mandy Shute, BNCTV

Others Present: Chief Leighton; Asst. Chief Wheelock; Michael Leslie; Rebecca McManus; Judy Wagner; Joanne McGee; Sheryl George; Deb Potee; Scott Lyttle, RAGNAR Relay; Nick Fleck; Robert Henry, VFW

- **Meeting was called to order at 7:00 pm**
- **Citizens' concerns**
 - Nick Fleck: Read letter to Selectboard regarding removal of trees; suggests hiring a certified arborist
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/9/16 Payroll warrant \$29,474.81
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/9/16 Vendor warrant \$19,149.61
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/16/16 Payroll warrant \$22,542.74
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/16/16 Vendor warrant \$451,765.82
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/23/16 Payroll warrant \$32,221.36
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/23/16 Vendor warrant \$204,932.41
- **Review and Approval of Minutes**
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the Executive Session minutes of 8/2/16. Blyth abstained.
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the 8/2/16 (regular) minutes. Blyth abstained.
- **Old Business**
 - Brian Brault/Wired West
 - Brault requested the Selectboard send a letter to WiredWest requesting the town's removal from the organization citing the organization was no longer representing the needs of the town at this time.
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to remove the town from WiredWest.
 - Letter was signed.
- **New Business**
 - Rebecca McManus: Paramedic for the Northfield EMS; term expires 12/31/16
 - Asst. Chief Wheelock presented Rebecca McManus as a paramedic volunteer living in Northfield.
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to appoint Rebecca McManus to the Northfield EMS; term expires 12/31/16.
 - New Appointment to the Police Department Michael Leslie Term expires 12/31/16
 - Chief Leighton presented Michael Leslie and requested Leslie be appointed as an auxiliary officer. Leslie is a Reserve Officer in the town of Petersham
 - On a motion by Spanbauer, seconded by Rogers the board voted to appoint Michael Leslie to the Northfield Police Dept. as an Auxiliary Officer; term expires 12/31/16.
 - Renew Regional Dog Control Services Agreement; Term expires 6/30/17
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to renew involvement in the Regional Dog Control Services agreement; term expiring 6/30/17
 - Joyce Roberts - Chapter 61, Right of First Refusal
 - Item tabled for review from Open Space and related committees.
 - Kim Farmer Proclamation
 - Kim Farmer was honored for her contributions to the town

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- The proclamation was read.
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve and sign the resolution.
- Warrant for 2016 State Primary of Thursday, September 8, 2016
 - Warrant was read
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the warrant for the 2016 state primary
- Tree removal going forward
 - Blyth worked with Noble to create a tree removal philosophy.
 - Philosophy was read
 - Joanne McGee would like the town to consider hiring a licensed arborist and hold hearings before trees are removed.
 - Tom Walker is making an inventory of trees needing removal.
 - Judy Wagner of Main St. gave her recommendations requesting clear definitions of shade trees, what trees the town is responsible for and an inventory of town park trees. As an abutting property to the elementary school she voiced her opinion with the removal of four pine trees at the school.
 - Cheryl George and Deb Potee of the Northfield PTO read a statement for their appreciation of the removal of the trees due to their deteriorated condition and the safety issue they caused.
 - Noble explained the trees were damaged from storms and roots were breaking up the asphalt.
- **Town Administrator's update**
 - Update on the vents installed at the elementary school
 - Briefing where the home rule petitions stands on the Tax Collector/Treasurer position
- **Correspondence:**
 - Julia Blyth: Letter of resignation from the Stewardship Advisory Subcommittee
- **Appointments:**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Joel Fowler as an Election Officer; term expires 8/15/17
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Andrew Vernon to the Stewardship Advisory Subcommittee; term expires 6/30/18
- **Re-Appointments**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Carol Holden; Betty Gibson; Judith Matteo; Patricia Stone; Al Stone; David Brassor; Sandra Campbell; Barbara Brassor; Bethany Walker; Bernhard Porada; Diane Fuller; Elizabeth L'Etoile; Pam Veith; Jessie Wiggin; Linda Leavis; Jerry Scott; Nina Sibley; Alice Fortier; Deborah Campbell; Joanne Newton; Bruce Kahn; Kay Snow as Election Officers; terms expire 8/15/2017
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Susan Lloyd, Board of Registrars; term expires 8/15/2019
- **Request for Assistance**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from Loaves & Fishes for reimbursement of \$3,000 for food assistance program.
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the request from the Hole in the Wall Gang/Ragnar Trail N.E. event for one-day Temporary license on August 26, 2016 for malt beverages from 5pm-10pm and whisky samples from 10pm-midnight.
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the request from the Hole in the Wall Gang/Ragnar Trail N.E. event for one-day Temporary license on August 27, 2016 for malt beverages from 11am – 3pm.
 - On a motion by Spanbauer, seconded by Blyth the board voted unanimously to approve the request from the VFW for one-day Temporary licenses; Aug. 26, Sep 2, Sep 9.

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- On a motion by Spanbauer, seconded by Rogers the board voted unanimously to waive the temp license fees for the Northfield VFW.

- **Boards and Committees /Announcements**

- New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
- Announcements:
 - Aerial crop seeding to take place in Northfield between Aug. 10 and mid-September. Weather and other variables will determine the flight schedule. If you see a helicopter flying low over a nearby farm, seeding is being done to conserve soil.

On a motion by Blyth, seconded by Rogers the board voted unanimously to adjourn at 8:09 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

09/06/16
Date Approved