

September 20, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Jerry Wagener; Chief Leighton; David Thomas

- Meeting was called to order at 7:00 pm
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 9/13/16 Payroll warrant \$20,887.14
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 9/13/16 Vendor warrant \$62,966.43
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 9/20/16 Payroll warrant \$20,095.93
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 9/20/16 Vendor warrant \$58,573.68
- **Review and Approval of Minutes**
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the 09/06/16 Selectboard minutes as written.
- **Meetings attended by Selectboard members**
 - Blyth: Community Park Committee; MCAP; FRCOG Energy Committee
 - Rogers: FRTA Advisory
- **New Business**
 - Jerry Wagener: update on Trust for Public Land; Schell Bridge Park
 - Wagener updated the Selectboard on the property behind the campus. The Dept. of Conservation & Recreation (DCR) would like to create a partnership with the town for the maintenance of the trails on the 1,300 acres.
 - The Open Space Committee hopes to engage DCR in creating a park in the Schell Bridge area.
 - Review of employee wage chart
 - Noble suggested the Selectboard consider an article to increase the wage scale by 1% to be competitive. Area towns had higher COLA's this year than the 1.5% Northfield budgeted. Recent resignations have been to the private sector
 - Potential Selectboard articles for Dec. 5 Special Town Meeting
 - Noble read the list of potential articles
 - Sign Annual DEP grant contract
 - Northfield will receive \$2,900 in funds
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve and sign the annual DEP grant contract.
- **Town Administrator's update**
 - Tile floors cleaned. Thank you to Tony Streeter
 - Will attend the Hampshire County Selectmen association program
 - Heather Tower expressed an interest in the FRHA Regional Housing Coordinator position and what the program can do for Northfield. Noble to contact Megan Rhodes for a discussion.
 - Proposed meeting time change to 6pm and will have the 2017 meeting schedule ready for 10/4 meeting.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Chief Leighton requested the board appoint Michael Leslie as a full-time officer.
 - Leslie can attend the police academy in January 2017.
 - Leslie has training experience and will assist in training department staff.
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Michael Leslie as full-time police officer.
 - Reclassification of the Highway Superintendent position

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- Spanbauer, Noble and Chad Glover of the Finance Committee met and reclassified the position of Highway Superintendent. Due to jobs being added to the position over the years the result was adjusting the grade to 14. The step is currently at 8.
- On a motion by Rogers, seconded by Blyth the board voted unanimously to change the position of Highway Superintendent to a Grade 14 effective October 1 and to keep the step the same.
- **Correspondence:**
 - Susan Space: supports protecting public trees
 - Resignation letters from Jessie Wiggin from the Historical Commission and Community Preservation Committee
- **Appointments:**
 - Request to appoint Ben Welcome to Reserve Officer.
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Ben Welcome as a Reserve Officer to the Police Dept.
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from People's Pint for one day temporary liquor license on October 2, 2016 from Noon to 5pm at 99 Millers Falls Rd. for the Great River Challenge. The event is sponsored by the Kiwanis and the Northfield Tourism & Business Association
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from Bob Henry, Northfield VFW for one day temporary liquor license on Oct. 2, 9, 16, 23, 30, 2016 from 11a-4p and Oct. 7, 14, 21, 28, 31, 2016 from 3p-10p.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - Franklin County Solid Waste District Hazardous Waste Event Oct. 1. Pre-register by Sept. 26. Go to the FCSWD website for details.
 - Zoning Revision Open Forum; Sep. 29; 7pm; Town Hall; final version of draft by-laws
 - Senator Rosenberg visit Oct. 13
 - Planning Board public hearing October 11; Town Hall

On a motion by Rogers, seconded by Blyth the board voted to adjourn at 8:45pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved