

October 4, 2016

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers; Julia Blyth

Selectboard Absent: John G. Spanbauer

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Megan Rhodes, FRCOG; Cheryl George, Northfield PTO

- **Meeting was called to order at 7pm**
- **Review and Approval of Warrants**
  - On a motion by Blyth, seconded by Rogers the board voted unanimously to confirm the signature of 9/27/16 Payroll warrant for \$33,556.83
  - On a motion by Blyth, seconded by Rogers the board voted unanimously to confirm the signature of 9/27/16 Vendor warrant for \$14,902.00
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/4/16 Payroll warrant of \$20,420.69
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/4/16 Vendor warrant of \$16,295.01
- **Review and Approval of Minutes**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the Selectboard minutes of 9/20/16 as amended
- **Meetings attended by Selectboard members**
  - Blyth & Rogers: Zoning Bylaw Revision meeting
  - Blyth: Open Space Committee; Clean Energy; What's New in Municipal Law; Regional Planning Board
- **Old Business**
  - Proposed articles with dollar amounts
    - Noble reviewed the articles.
    - The Selectboard agreed to remove the article to rehab the Town Clerk's office and the EOC meeting room. Sufficient funds are available from a previous article.
    - The Selectboard agreed to remove the Elementary School electrical article. The project has not been vetted by the Building Use committee and the project could not be started until summer. The article can be added to the Annual Town Meeting.
    - Cheryl George, chair of the PTO addressed issues regarding additional repairs and upgrades needed for the playground area
    - On a motion by Blyth, seconded by Rogers the board voted to close the warrant.
  - Megan Rhodes, AICP FRCOG RE: proposed assistance program for developing senior housing
    - Rhodes explained the position proposed and asked for feedback. The position would be regional and cost per town would depend how many towns participate. CPA money can be used for some of the funding.
    - Senior Center Director Heather Tower supports participation in the program.
    - The position would coordinate all aspects including recruiting. The position may be part-time. If older structures can be brought up to code they will be considered.
    - Currently the town has no land or prospects.
    - The Selectboard expressed interest in participating in the project.
  - Exercising Municipal Rights-Chap 61, 61A or 61B final draft
    - Blyth requested a decision on this item be postponed until November 1 meeting. Granted.
  - Right of First Refusal: Roberts property
    - There was no response from committees of interest in this property. Blyth noted the Open Space Committee did not meet to discuss this property.
    - On a motion by Rogers, seconded by Blyth the board voted to decline the right of first refusal.

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- Approve IFB for Town Hall electrical project
  - Project is vetted by the FRCOG.
  - On a motion by Blyth, seconded by Rogers the board voted to approve the IFB for the Town hall Electrical project.
- **New Business**
  - Review of 2017 Selectboard meeting dates and start time
    - The meetings start time changes to 6pm beginning in January.
  - Letter to Gov. Baker RE: District Local Technical Assistance Program (DLTA)
    - Intent of letter is to educate the Governor the need of funding the FRCOG to provide services to area towns.
    - Rogers disclosure: occasionally her position at the FRCOG is paid by these funds
    - The Selectboard signed the letter
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Notification of intention to transfer
    - Letter sent to the Selectboard from Tammy & Jared Gibson
    - The land transfer is within the Gibson family and Right of First Refusal is not required.
  - Approve Lattrell Ecological Consulting invoice submitted by the Conservation Commission.
    - Funds to come from the Wetlands Revolving fund and has been approved by the Conservation Commission.
    - The Selectboard signed the invoice.
- **Correspondence:**
  - Thank you from Asst. Superintendent Gail Healy RE: collaboration and funding support for projects at NES & PVRs
- **Appointments:**
  - On a motion by Rogers, seconded by Blyth the board voted to approve the request to appoint Joan Stoia to the Historical Commission; term expires 12/31/17
- **Boards and Committees /Announcements**
  - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.
  - Announcements: Gold Cane Recipient Freda Stoddard
  - Voter Registration Reminder/Early Voting

**On a motion by Blyth, seconded by Rogers the board voted to adjourn at 7:51pm**

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

11/01/16  
Date Approved