

November 1, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Shelby Ashline, The Recorder

- Meeting was called to order at 5:00pm
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/25/16 Payroll warrant of \$31,332.18
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/25/16 Vendor warrant of \$134,249.41
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/01/16 Payroll warrant of \$23,785.24
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/01/16 Vendor warrant of \$46,694.69
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/04/16 minutes
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 10/18/16 minutes
- **Meetings attended by Selectboard members**
 - Spanbauer: Town Hall Electrical project mandatory pre bid
 - Spanbauer & Blyth: DCR walkthrough on NMH property
- **Old Business**
 - Exercising Municipal Rights-Chapter 61, 61A, or 61B Guide
 - Amendments from the Open Space Committee included extending the period to respond from 30 to 40 days and changing some wording in reference to the source of possible funding.
 - Noble would like boards to review a list of current Chap. 61 properties and rate them to their interest. When or if the properties come up for first refusal, the process could be more streamlined to move forward in a timely fashion. The Board agreed and asked Noble to send a current list to the Open Space Committee from the Assessors' office.
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the Chapter 61 policy including Noble's recommended changes.
 - Special Town Meeting Warrant
 - If articles 2 & 3 concerning the by-law revision are passed over at the Special Town Meeting, Noble has written an article (#4) to fund RKG Consulting to continue work and have the by law revision items included on the Annual Town Meeting Warrant.
 - On a motion by Blyth, seconded by Rogers the board voted unanimously to open the warrant accepts Article 4 and close the warrant.
 - Articles 4 will also be affected if Articles 2 & 3 are passed over. The law has to be passed before the bylaw can be accepted.
 - Warrant was signed.
 - Amend Owl Engineering Contract
 - The board was given 3 choices for the amount of meetings with Owl Engineering. Noble recommended the modified meeting schedule. Cost per meeting will be \$1,400.
 - On a motion by Spanbauer, seconded by Rogers the board voted to go with the option of nine (9) meetings.
 - On a motion by Spanbauer, seconded by Blyth the board voted unanimously to go with Construction Engineering's modified meetings and authorize Noble to execute an amendment to Owl Engineering's contract to add that.
- **New Business** - none
- **Town Administrator's update**

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- Town Hall Electrical Project update
- Certified free cash-set the tax rate on Nov. 15
- 7 contractors attended the electrical pre-bid meeting
- Pellet boiler is working-will call and make arrangements for training with Adams Plumbing
- **Appointments:**
 - There were several applicants for the At-Large appointment to the Community Preservation Committee.
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Lara Dubin to the Community Preservation Commission; term expires 6/30/17.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements: Nov. 8 is Election Day. Voting hours begin at 7am, polls close at 8pm.
- **Recess, continue session through the Planning Board Hearing beginning at 7:30pm and adjourn at the end of the hearing.**
 - The board recessed at 5:30 pm and resumed at 7:30pm to attend the Planning Board open forum and presentation of the final draft of the By-Law revision.
 - At 9:15pm the forum ended. No decision was made on the by law articles. Further discussion with a formal vote will take place at the regular Selectboard meeting on November 15.

On a motion by Rogers, seconded by Blyth the board voted to adjourn at 9:31pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

11/15/16
Date Approved