

November 29, 2016

Northfield Town Hall  
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Paul Boushell; Chief Leighton; Shelby Ashline, The Recorder

- Meeting was called to order at 7:00 pm
- **Review and Approval of Warrants**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/22/16 Payroll warrant of \$30,921.03
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/22/16 Vendor warrant of \$21,621.62
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/29/16 Payroll warrant of \$19,785.91
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/29/16 Vendor warrant of \$21,325.12
- **Review and Approval of Minutes**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 11/15/16 minutes as written.
  - On a motion by Blyth, seconded by Rogers the board voted unanimously to approve the 11/15/16 Ex. Session minutes as written.
- **Interim Selectboard Meetings**
  - 11/23/16
- **Meetings attended by Selectboard members**
  - Spanbauer: reviewed the STM warrant with the Senior Center attendees on 11/29/16
  - Rogers: attended FRTA Advisory Board meeting.
- **Old Business**
  - Agenda for Bernardston meeting
    - Selectboard will attend. Noble to inquire the date.
  - Electrical Contract
    - The bid came in \$20,000 lower than expected.
    - Some daily operations will be disrupted but ample warning will be given.
    - Contractor recommends combining phase 2 & 3
    - On a motion by Rogers, seconded by Blyth the board to sign the contract from DMH Electric Inc. for \$89,900.
  - Town Administrator departure

Spanbauer gave a list of Noble's accomplishments in the past two years which included sound financial footing, capital needs plan, Town Hall renovations, First Light negotiations, IT and phone system updates and various town department improvements. Noble complimented the department heads for their team efforts.
  - Interim status
    - Each board member met individually with two candidates for the interim position.
    - Paul Boushell was selected and offered the position. Boushell has an extensive municipal background
    - Contract term starts January 1, 2017 and expires June 30, 2017.
    - Boushell will work with Noble as a consultant until the Jan. 1 contract start.
    - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint and execute the employment agreement between the town and Paul Boushell.
    - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to utilize Paul Boushell's services on a consultant basis when available between now and January 1, 2017 at a compensation rate equal to the annual rate of \$82,000 per year.
  - Transition tasks
    - Noble to update the list

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- STM motions
  - Selectboard to get feedback to Noble
- **Town Administrator's update**
  - Thanked Bob Pasteris for his work on the pellet boiler
  - Town email system will need to be updated due to current Comcast service account being discontinued in January.
- **Correspondence:**
  - Donation from the Friends of Old Cemeteries
- **Appointments:**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to appoint Ted Thornton as Housing Representative to the Community Preservation Committee; term expires 6/30/17.
- **Boards and Committees /Announcements**
  - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.
  - Announcements:
    - Special Town Meeting Dec. 5, 2016; 7pm; PVRs
    - Special Day in Northfield Sat. Dec. 10 sponsored by NATABA
    - Applications for Fred W. Wells fund 2017-2018 scholarship is available at Town Hall in the main hallway

#### Executive Session & Adjourn

On a motion by Spanbauer, seconded by Rogers the board voted to go into executive session at 7:25 pm to discuss the Police Chief contract negotiations under reason #2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and adjourn. On a roll call vote Spanbauer said yes, Blyth said yes and Rogers said yes.  
Meeting adjourned at 7:50pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

12/6/16  
Date Approved