

April 4, 2017

Northfield Town Hall  
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Julia Blyth

Selectboard Absent: Tracy Rogers

Also Present: Paul Boushell, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Leighton; Laurinda Dion; Shelby Ashline, The Recorder

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 3/28/17 Payroll warrant of \$34,982.88
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 3/28/17 Vendor warrant of \$28,062.97
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 04/04/17 Payroll warrant of \$27,748.16
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 04/04/17 Vendor warrant of \$901,944.57
- **Review and Approval of Minutes**
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 02/28/17 Executive Session minutes as amended
  - On a motion by Blyth, seconded by Spanbauer the board voted to approve the 3/21/17 minutes as written.
  - 03/27/17 w/ FinCom-tabled
- **Interim Selectboard Meetings**
  - 3/27/17 with Finance Committee
  - 4/3/17
- **Meetings attended by Selectboard members**
  - Spanbauer: with Zoning Revision Chair Rich Fitzgerald; presentation to the Senior Center
  - Blyth: Regional Planning Board; Climate Change workshop; Community Park Committee
- **Old Business**
  - First Light Settlement Process Confidentiality Agreement
    - FERC relicensing process
    - Topic for next meeting
  - Contract for Maintenance of the 7 Northfield Cemeteries w/ Snow & Sons
    - Highway Superintendent Tom Walker solicited 3 bids receiving two responses
    - The low bidder was Snow's & Sons at \$18,915.
    - On a motion by Spanbauer, seconded by Blyth the boards voted to award and sign the contract for Snow & Sons to take care of the town cemeteries for the next season for \$18,915.
  - Annual Town Meeting Warrant
    - On a motion by Spanbauer, seconded by Blyth the board voted to sign the Annual Town Meeting Warrant for May 1, 2017.
- **New Business**
  - Election Warrant for Tuesday, May 2, 2017
    - On a motion by Spanbauer, seconded by Blyth the board voted to sign the Election Warrant for the May 2, 2017 election for Northfield.
    - Election will be held from Noon to 8pm on May 2
  - Small Bridge grant program
    - Blyth reported this program is for bridges spanning between 10'-20' in length to assist in repair or replacement.
    - Highway Superintendent Tom Walker has been made aware of the program.

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- **Town Administrator's update**
  - Report from Building Commissioner Jim Hawkins on three properties with zoning bylaw violations
  - Meeting with Tom Walker, the architect and the roofer who did the Highway garage roof to rectify moisture issues. A new vent is to be installed at no charge to the town.
  - WiFi phones to be installed in the elevators at Town Hall & Dickinson Library next week.
- **Correspondence:**
  - Received an event application from Ragnar Events for the Ragnar Trail New England to be held June 15-17.
- **Appointments:**
  - Request to appoint Laurinda Dion as an Auxiliary Officer for the Northfield Police Dept.; term expires 12/31/17
    - Chief Leighton requested Laurinda Dion be appointed to the police department. Dion has a BA in criminal justice and is an EMT.
    - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Laurinda Dian as an Auxiliary Officer to the police department; term expires 12/31/17.
  - On a motion by Blyth, seconded by Spanbauer the board voted to appoint Collin Cheek to the Energy Committee; term expires 12/31/20.
  - On a motion by Blyth, seconded by Spanbauer the board voted to appoint Christopher Sulda as Roadside Mower for the Highway Dept.
  - On a motion by Blyth, seconded by Spanbauer the board voted to appoint Derek Vaughan as Seasonal Laborer for the Highway Dept.
- **Boards and Committees /Announcements**
  - New Openings: A number of committees and boards have openings. A list is available for viewing on the Employment Opportunities page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.
  - Announcements:
    - The town was notified by the state that it has received \$288,000 in Chapter 90 funds.
    - Eversource is planning on conducting aerial patrols of the transmission lines on April 5 and possibly April 6 depending on weather conditions
    - Annual Kiwanis Easter Egg Hunt takes place on April 15 from 1am-11am at Nfld Elementary School
    - State of the Town Spaghetti Dinner will be held April 8 and NES
    - Zoning Bylaw public hearing will be held April 12

**On a motion by Blyth, seconded by Spanbauer the board voted to adjourn at 6:20 pm.**

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

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Date Approved