

Selectboard Present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Virginia Hastings; Rachel Rapkin, The Recorder

- **Citizens' concerns**
  - Virginia Hastings of North Lane requested clarification on a meeting taking place at the end of the month with Kinder Morgan.
  - Noble said the Conservation Commission would be meeting with Kinder Morgan on business directly affecting the commission. It would not be an public forum for open discussion.
- **Review and Approval of Warrants**
  - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 01/05/16 Payroll warrant of \$28,439.62
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 01/05/16 Vendor warrant of \$907,851.21 (PVRS assessment)
  - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 01/12/16 Payroll warrant of \$22,270.98
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 01/12/16 Vendor warrant of \$40,193.72
- **Review and Approval of Minutes**
  - On a motion by Proujansky, seconded by Rogers the board voted to approve the minutes of 12/15/15 as written. Spanbauer abstained.
  - On a motion by Rogers, seconded by Spanbauer the board voted to approve the minutes of 12/29/15 as amended. Proujansky abstained.
- **Summary of meetings attended by Selectboard members**
  - Spanbauer- Zoning Revision Committee
  - Proujansky- MCAP
- **Old Business**
  - Pellet Boiler Project
    - Bids came in high
    - Bob Pasteris is looking for additional grants to cover the additional cost
  - Town Hall Electrical Project
    - Received two responses
    - The dollar bids are still sealed; bids will be reviewed and bidders interviewed.
- **New Business**
  - 2016 Selectboard schedule review- dates for Selectboard meetings for the year. Subject to change.
  - Approve the Franklin Regional Retirement System 2017 Assessment for \$163,467.00 –bill signed by the Selectboard.
  - Review of Town Administrator grade rating
    - Wood to schedule meeting time for the reviewing group consisting of Spanbauer, Chad Glover and another Finance Committee member.
  - Selectboard Budget- tabled.
  - Opening & Closing the Annual Town Meeting warrant
    - On a motion by Proujansky, seconded by Rogers the board unanimously agreed to open the warrant on January 12, 2016 and close the warrant on February 22, 2016.
- **Correspondence:**
  - Resignation of Suzanne Handren from the Community Park Committee

**[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]**

January 12, 2016

Northfield Town Hall  
69 Main St

- **Town Administrator Updates:**
  - The ductless system bid for the Selectboard meeting room came in at \$18,000.
  - The Selectboard gave Noble the okay to move forward.
- **Appointments:**
  - On a motion by Proujansky, seconded by Rogers the board unanimously approved the appointment of Cody Wells to Reserve Officer; term expires 12/31/16.
- **Request for One-Day Temporary Liquor License:**
  - On a motion by Rogers, seconded by Proujansky the board unanimously approved the request from Cameron's Winery for one-day Temporary liquor license; January 26, 2016; 5p-7p
- **New Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.

**On a motion by Proujansky, seconded by Rogers the board voted to adjourn at 7:23pm.**

Recorded by Sandra L. Wood, Secretary

2/9/2016

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Selectboard Clerk

Date Approved