

Selectboard Present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Bill Llewelyn, Conservation Commission Chair; Bob MacEwen, Bd. of Assessors

- Meeting was called to order at 7:02pm
- **Review and Approval of Warrants**
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 2/16/16 Payroll warrant of \$19,367.23
  - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 2/16/16 Vendor warrant of \$40,013.05
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 2/23/16 Payroll warrant of \$32,054.98
  - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 2/23/16 Vendor warrant of \$148,117.79
- **Review and Approval of Minutes**
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the minutes of 2/9/16 as written.
- **Summary of Interim Selectboard Meetings**
  - 2/22/16 Finance Committee
- **Summary of meetings attended by Selectboard members**
  - Spanbauer: 2/10/16 Assessors meeting; 2/16/16 Electrical engineering meeting; with Noble and JT Horn of Trust for Public Land on 2/17/16
  - Proujansky: 2/22/16 Erving Selectboard
- **Old Business**
  - 1<sup>st</sup> review of articles submitted for ATM
    - The board will review and direct questions to Noble.
    - Rating of articles to be done at next regular meeting
  - Robert MacEwen, Assessors; Assessor's Clerk job description
    - Clarification on reporting status
      - Day to day operations, clerk will report to the Town Administrator for general supervision with guidance under the policy direction of the Board of Assessors.
    - On a motion by Proujansky, seconded by Rogers the board voted unanimously to adopt the language as presented.
  - Trust for Public Lands update
    - TPL is asking the town for \$100,000 with plans to finance the rest through grants.
    - Dept. of Environmental Protection requests the town take ownership of some of the land and grant an easement to the water utility.
    - The DEP Division of Water Quality will dictate how conservation of the area will be maintained.
    - A section of the land is also in the water district of Winchester, NH. The town would pay taxes at a reduced rate to Winchester.
  - Elected positions vs. Appointed

- Noble recommended using an act of legislation to proceed in creating the Treasurer and Tax Collector a combined position and to change the Treasurer/Tax Collector and the Town Clerk to appointed positions.
  - The articles would be included on the Annual Town Meeting warrant and the Election warrant the following day.
  - The Selectboard approved Noble moving forward.
- School Budget & meeting w/ FinCom & PVRS Superintendent
  - The budget presented was Superintendent Miller's, not the school committee's
  - The budget was under a 1% increase for Northfield
- **New Business**
  - Bill Llewelyn: request to appoint a Special Municipal Employee as consultant to the Conservation Commission
    - Llewelyn requested an appointment of a special municipal employee for general consultation.
    - On a motion by Spanbauer, seconded by Proujansky the board voted unanimously to establish a Conservation Commission consultant as a special municipal employee.
  - Letter to Governor Baker re: last mile build out of Broadband Program
    - The letter requests the "pause" in funding be released
    - On a motion by Spanbauer, seconded by Proujansky the board voted unanimously to send the letter to Governor Baker to release funding for the last mile build out.
- **Correspondence:**
  - Notice of public comment hearing; DPU 16-02; Petition of Tennessee Gas Pipeline Company, LLC before the DPU pursuant to GLc 164 §§72A, 75B and 75D for Authority to Perform Vernal Pool and Other Surveys on Certain Private Properties. Wed. March 30; 7pm; Greenfield Middle School Auditorium; 195 Federal St. Greenfield
    - Noble met with Rep. Paul Mark along with members of the subcommittee of the Board of Health and BoH Chair Bob MacEwen to discuss health impacts of the proposed pipeline and the possibility of state agencies performing analyses, including compressor stations.
    - The Selectboard agreed a letter should be sent in support.
    - On a motion by Rogers, seconded by Spanbauer the board voted to appoint Proujansky with the task of composing the letter. Proujansky abstained.
  - Laura Kaye resignation from the Community Park Committee- the Selectboard thanked Laura for her service.
- **Town Administrator Updates:**
  - Update on Group Insurance Trust. Checking alternatives.
- **Appointments:**
  - On a motion by Proujansky, seconded by Rogers the board voted unanimously to appoint Joe Stacy to the Community Park Committee; term expires 6/30/2017
  - On a motion by Rogers, seconded by Proujansky the board voted unanimously to appoint Susan O'Connor to the Energy Committee; term expires 12/31/2018
- **One Day Temporary Liquor License**
  - Request from Chief Dunnell of the Northfield Fire Dept. for a one day temporary liquor license on Sat. March 19, 2016 from 8pm-Midnight; Tracy Student Center on Campus of Northfield Mount Hermon for a fundraiser pending legality of a town department obtaining a liquor license.
- **Board and Committee Meetings/Announcements**

February 23, 2016

Northfield Town Hall  
69 Main St

**[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]**

- New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.

**On a motion by Proujansky, seconded by Rogers the board voted to adjourn at 8:06pm.**

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_  
Selectboard Clerk

\_\_\_\_\_  
Date Approved