

Selectboard Present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Tom Walker, Highway Superintendent; Joe Marchello; Bob Dickerman

- Meeting was called to order at 7:00 pm.
- **Citizens' concerns**
 - Bob Dickerman, RE: requested funds from MCAP/Town of Montague
 - Itemized list from Montague had not been received by posting of agenda or within 48 hours of meeting.
- **Review and Approval of Warrants**
 - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 2/2/16 Payroll warrant of \$20,859.42
 - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 2/2/16 Vendor warrant of \$24,521.08
 - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 02/09/16 Payroll warrant of \$26,788.76
 - On a motion by Rogers, seconded by Proujansky the board voted unanimously to approve the 02/09/16 Vendor warrant of \$29,682.42
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 01/12/16 minutes as written.
 - On a motion by Proujansky, seconded by Rogers the board voted unanimously to approve the 01/26/16 minutes as amended.
- **Summary of Interim Selectboard Meetings**
 - Executive session 2/3
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: Zoning Revision Committee
 - Spanbauer: met with Ariel Elan of Montague on 2/4; Zoning Revision Committee on 2/9
 - Proujansky: MCAP
- **Old Business**
 - Pouring Permit for Cameron's Winery
 - Application approved by ABCC
 - On a motion by Proujansky, seconded by Rogers the board voted unanimously to grant a liquor license to Paul Cameron of Cameron's Winery LLC. License expires 12/31/16.
 - Highway Garage Roof
 - Project was put out for re-bid
 - There will be an article for \$50,000 to cover expected costs.
 - Salt Shed w/ Tom Walker, Highway Superintendent
 - Looking at options and working on a package
 - Noble to put a placeholder for warrant article
 - Contributions can come from Chapter 90
 - Assessors' clerk job description-tabled
 - Town Administrator contract amendment
 - Review committee of Chad Glover, Lois Stearns and Spanbauer reviewed and rated the TA job description individually.
 - The result would equal a grade 20. Current wage and salary chart goes to grade 15.

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

February 9, 2016

Northfield Town Hall
69 Main St

- The Selectboard approved a contract amendment.
- The contract amendment was read moving the grade to 18 (\$82,560) effective February 1, 2016
- On a motion by Rogers, seconded by Proujansky the board voted unanimously to amend Brian Noble's contract as read.
- The Finance Committee approved a reserve fund transfer at their meeting on 2/8/16
- **New Business**
 - Ambulance billing rates
 - Comstar has reviewed their rates using insurance and fair market guidelines
 - Spanbauer read the rate differences noting a \$160-\$200 increase
 - On a motion by Rogers, seconded by Proujansky the board voted unanimously to match the Comstar rates.
 - Rogers disclosed she has been working with other towns with no connection to Northfield or Comstar on their rate changes.
 - 1st draft of Selectboard special articles
 - \$2.5 million in requests
 - Selectboard and Building Use articles were reviewed.
 - Notice of annual non-partisan caucus
 - Caucus to be held February 23 at Town Hall. Openings read. Signed.
 - Warrant for Presidential Primary
 - The primary will be held March 1 from 7am-8pm at Town Hall. Signed.
- **Correspondence:**
 - J. Marchello: Logging/Right to Farm
 - Marchello sent a letter to the Selectboard detailing the events of the complaint.
 - A letter will be sent to forester Michael Mauri
 - Marchello's letter will be forwarded to the Agricultural Commission for review.
- **Town Administrator Updates:**
 - Changes to personnel plan
 - Change to the time in which step increases are given.
 - The Finance Committee is amenable to the change.
 - On a motion by Rogers, seconded by Proujansky the board voted unanimously to amend the personnel policy to reflect the change.
 - Electrical Project contract signed today
- **Board and Committee Meetings/Announcements**
- New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.

On a motion by Rogers, seconded by Proujansky the board voted to adjourn at 7:55 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

2/23/16
Date Approved