

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

May 24, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Dunnell, EMD Asst. Amanda Dunnell; Shelby Ashline, The Recorder

Assessors Board: Bob MacEwen, Chair; Alice Lord; Beth Walker, Clerk

- Meeting was called to order at 7:00 pm
- **Joint Meeting with the Board of Assessors**
 - Resolution of outstanding legal issues with First Light/GDF Suez property assessment
 - Negotiations between the Assessors, Selectboard, the Town Administrator and First Light resulted in an agreement signed by First Light. Thanks went to Beth Walker for coordinating meetings and information.
 - Overlay money on hold for this item will be available for Town needs in the future.
 - On a motion by Lord, seconded by MacEwen the Assessors Board unanimously agreed to accept, approve, and recommend to the Board of Selectmen adoption of the tax Valuation Agreement between the Town and FirstLight Hydro Generating Company and that they direct the Town Administrator to sign the agreement on behalf of the Board of Selectmen and the Town of Northfield.
 - On a motion by Spanbauer, seconded by Rogers the Board of Selectmen unanimously agreed to accept the recommendation of the Board of Assessors and approve the Tax Valuation Agreement and direct the Town Administrator to sign on behalf of the Town.
 - Joint meeting adjourned at 7:06 pm. The Selectboard continued with their regular meeting.
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/17/16 Payroll warrant of \$19,265.65
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/17/16 Vendor warrant of \$291,933.17
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/24/16 Payroll warrant of \$29,197.34
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/24/16 Vendor warrant of \$11,855.79
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the Selectboard minutes of 05/10/16 as written.
- **Meetings attended by Selectboard members**
 - Blyth: Open Space Committee meeting.
- **Old Business**
 - Old Elm Way update
 - The fire pond needs work. Chief Dunnell has funds available to have brush cleared and a fence installed.
 - Spanbauer requested Noble check into a Request for Determination and a Notice of Intent.
 - Salt Shed; Award Bid
 - Two bids were received. Noble recommended the bid from Iron Horse Structures. The Highway Dept. will lay the foundation and IHS will build the salt shed structure.
 - On a motion by Spanbauer, seconded by Blyth the board voted unanimously to award the bid for the salt shed to Iron Horse Structures of Nashua, NH for \$118,228.
- **New Business**
 - EMS Lease
 - Three year lease
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to execute the lease at 41 Main St. with Sandri Co.

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- Inter-fund Transfers
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the request from the Town Administrator to transfer \$5,177.34 from Other Insurance to Workers Compensation
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the request from the Highway Superintendent to transfer \$8,500.00 from Highway, Bridges & Rails to Machinery Maintenance for truck maintenance.
- **Town Administrator's update**
 - Fuel Bid
 - Bid through the FRCOG was awarded to Dead River Company for #2 fuel at \$1.86 per gallon and F.L. Roberts for diesel @ \$2.09 per gallon.
 - Paving at the Library- Weather permitting to take place Monday June 6.
 - Garage Roof Project-to start June 1
 - TH Painting Project- in process
- **Appointments:**
 - On a motion by Spanbauer, seconded by Rogers the board voted to appoint Allan Shedd to the Fire Dept. ; term expires 1/31/17
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Skip Dunnell as Emergency Management Director; term expires 1/30/17
 - On a motion by Blyth, seconded by Rogers the board voted to appoint Tom Newton, Asst EMD, Logistics; term expires 1/30/17
 - On a motion by Blyth, seconded by Rogers the board voted to appoint Amanda Dunnell, EMD Administrative Assistant; term expires 1/30/17
 - Proposal from Chief Dunnell for yearly salary disbursement: Director, \$2,000; Asst EMD, \$1,250.00 and Admin. Asst., \$500.00
 - Funds to be paid out from Vermont Yankee budget
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - Memorial Day Celebration, Monday, May 30th
- **Proposed Agenda Items**
 - MOU for the Multi Agency Coordination Center

On a motion by Spanbauer, seconded by Rogers the board voted to adjourn at 7:25 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

06/07/16
Date Approved