

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

June 21, 2016

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Mandy Shute, BNCTV

- The meeting was called to order at 7:00 pm
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 6/14/16 Payroll warrant of \$24,840.20
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 6/14/16 Vendor warrant \$1,057,773.12
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 6/21/16 Payroll warrant of \$32,887.24
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 6/21/16 Vendor warrant of \$46,049.45
- **Review and Approval of Minutes**
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the minutes of 6/7/16 as amended.
- **Meetings/Events attended by Selectboard members**
 - Rogers & Spanbauer: Civil War Memorial, created by former Northfield residents Jack Nelson & Irene Dowd
 - Spanbauer: McGovern's office hour
 - Spanbauer: Zoning Revision Committee
 - Rogers: FRCOG Pipeline committee
- **Old Business**
 - End of year transfers
 - On a motion by Spanbauer, seconded by Rogers the board voted unanimously to approve the request from Barb Brassor to transfer \$400.00 from Treasurer's Expense to Tax Collector Expense for software services.
 - Fall Special Town Meeting/Zoning Revisions
 - After attending the last Zoning Revisions meeting, Spanbauer requested the special town meeting approved at the last meeting be changed to December 5, 2016. The board agreed with the change.
- **New Business**
 - Resolution of Acceptance for Gift
 - Spanbauer read the resolution for a gift of \$1,000.00 to the Fire Department from Ellen Marie Whitney.
- **Town Administrator's update**
 - Town Hall wiring project is moving forward. Noble thanked electrician Brian Hall and Jeremy Underwood, Building Maintenance for the work done.
 - Highway garage roof is almost complete.
 - Town Hall brick work will begin next week
- **Correspondence:**
 - Leona Labor resigned from the Council on Aging.
- **Appointments:**
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Bill Forrest as an alternate member of the ZBA; term expires 12/31/18.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - Town Secretary's office has moved to the second floor outside of the Town Administrator's office

On a motion by Spanbauer, seconded by Rogers the board voted to adjourn at 7:09 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

7/5/16
Date Approved