

# Sewer Commission Meeting

## March 20th, 2019

Alexander Meisner- Secretary  
Tom Walker- Commissioner  
Chelsey Little- Chief Operator  
Everett Wickline- Part Time Plant Operator  
Beth Walker- Assessor  
Dan Gray- Sewer Commissioner

**Call to order:** 4:02 pm

**Minutes Approval:** A Review of the March 11th 2019 Minutes and the February 21st, 2019 Minutes were signed and approved by Tom Walker and Alex Meisner

**Sewer Billing:** Chelsey Little has found out that fy17 bills (which were correct) the readings were done in fall of 2016 and the readings were done in the spring of 2017.

- They are billed out fall of 2017 and spring of 2018
- What got billed a few weeks ago was the meter reading of fall 2018 which is just a reflection of the summer 2018 readings.
- To fix this, it is her suggestion to bill for the entire year. Any money that anyones has paid on this bill, they can get credited.
- Chelsey has typed up a letter that we can enclose in the new bills that must go out soon again.
- Tom Walker makes a **motion** that we proceed forward with Chelsey's suggestion in solving the billing error, seconded by Dan Gray.
  - Further discussion on new readings going out, updating the computer system, getting rid of Point Software,
  - **Motion** passes unanimously.

**Chief Plant Operator's Report:** Chelsey has submitted a budget to the Finance Committee. Cuts have been made in the salary, overtime, postage, and electricity. Last year was \$283,000 and this year is \$278,000.

- Dan talks a hypothetical budget cut of 5%. Chelsey and the board discusses where these cuts could happen
- Chelsey Little has tried multiple times in getting a hold of David Prickett with no response in getting the I/I report.

- Walker makes a **motion** to send a certified letter to David Prickett Consulting on getting the I/I report. Seconded by Meisner, Passes unanimously.
- Discussion on the town warrant and to have it verified

**Review Abatements:** Eugene Rice has abated that he does not owe a certain amount because of him selling a house and not being there at all. Joe Medeiros has issued one for a potential miscalculation.

- We are reviewing Eugene Rice's abatement.
- Joe Medeiros has abated that he does not owe what he was billed. Between filling out his pool, gardening, etc. He is asking for an abatement on the 36,000 gallons out of 74,000 gallons. He filled up his pool from a house sink.
  - We will be advising Medeiros to give us a copy of the receipts, and the last meter reading. We will figure out the abatement when we have these receipts.

**Application Reviewing:** We have reviewed four applications and will be getting in contact with the applicants.

Gray makes a motion that we hire Sam Stevens as one of the plant operators pending an in person interview with the sewer commission. No "second" was stated. A discussion started in the justification on the hiring of Sam Stevens. Chelsey will make the necessary phone calls to set up interviews on Friday.

Future agenda.... Job interviews on Friday, March 29th 2019.

No unanticipated topics

Meeting end 5:30