

Sewer Commission Meeting
March 10th, 2020

Attendance:

Tom Walker
Dan Gray
Alex Meisner
Everett Wickline
Chelsey Little

Call to Order: Meeting called to order at 1:06 PM

Citizens Concerns: None

Review Abatements:

- An abatement was issued by **43 Warwick Rd.** Chelsey has checked based off of the meter readings and the number that she was billed is correct. The previous owner's name was on that bill but it is her usage.
 - Stated "I did not get bill for 2019"
 - She needs to pay it even if the name was wrong. It is the usage per the property. Not by name. Abatement dismissed.
- Next abatement **90 East street** commercial garage. They are looking to abate \$641.00. Should be billed 1.0 for the house and 1.0 for the garage. This owner got billed for 3.0. She should have been billed for 2.0.
 - This person must pay the bill so it can be abated. Check in with Melissa.
- **43 Birnam Road.** Timothy Bowen. Under the new rate structure, whether you are using the building or not, you are still hooked up and will be getting a bill. Abatement dismissed.
- **218 Birnam Rd.** Patricia Young. She believes her bill is wrong because of some water department work she had done. She did not submit a copy of the sewer bill. Just the water bills that are corrected. Ask Melissa if there is a previous balance. Maybe the bill went out wrong?
- **97 Main St.** The property has a store located at 95 Main St. It made it look like there is 3.0 EDU instead of 2.0. This abatement can be honored when the bill is paid. Billing error. This will be corrected. Have her abate the \$320.50. Correct the next bill that goes out to be multiplied by 1.0 EDU.
- **210 Birnam Rd. Joe and Melissa Carrion** Under the new rate, they are getting billed as a single family home. The Abatement is confusing and perhaps should have been settled through the correct house closing and estate planning. This was another bill that had a wrong name. Chelsey will contact the owners.

- **Thomas Aquinas College.** They have written in concern for being billed for buildings that are not in use. Under the new billing classification system, unused buildings still hooked up to our sewer line are now billed the hookup fee. Whether it is used or not used. Abatement dismissed.

Budget Topics/ Billing Hardship

- **Stipends-** Tabled
- **Salaries-** Tabled
- **Billing Hardship-** This will be tabled for this budget season because legality issues and not having any legal guidelines and policy in place.

Topics not Anticipated within 48 hours- What do we pay a full time operator...

Minutes Approval: A review and approval of minutes of the 2/3/2020 minutes was motioned by Meisner and passed unanimously.

Chief Operator Exit Interview and Discussion of Position-

- Tom believes we need to restructure the sewer plant administratively and financially.
- In adjusting the job description, we need to change something: Supervision required (**general supervision of the town administrator with guidance**) Must be removed.
- Chelsey stressed family and life changes for why she is taking a new job. She admired all aspects of the job but had to consider her family and life changes. She assures us that she was not looking for work. She stressed that she cares about the plant and really enjoyed her time there.
- Chelsey was not planning on leaving the plant
- Everett does not want his license to be on the line.
- The Commission wishes Chelsey the best luck in her future career endeavors. We as commissioners were very happy about all the work she had done for us and the fact she literally bailed out the plant and created a new billing system.

Adjourn: Meeting Adjourned at 2:30 pm