

Meeting Minutes - Sewer Commission

January 12th, 2022, 5 pm.

Northfield Town Hall

69 Main Street, Northfield MA

Conference Room First Floor

Attendees: Dan Gray, Tom Walker, Isaac Goulding, Karen Boudreau, RCAP - Andrew and Rebecca.

Call to Order: 5:30 pm

Review and Approval of Minutes:

- Next meeting

Business:

- RCAP Solutions.
- FY2023 budget
- Citizen's Concerns
- Abatements
- Operators Report

Billing:

- Billing Cycle is twice per. Total of \$710 EDU rate or \$355 per billing cycle.
- Hookup is \$2150
- There are different dorm rates.

RCAP:

- Andrew – There are 2 categories of problems: Collection is one and Treatment is the other. All the numbers regarding operations are 2 years old.
- They offer a no cost Service Agreement for 100 hours. There is no cost to exit out at any time The Service agreement is broadly worded. There is not an overrun charge of the 100 charges. DG did question this.
- Their expertise areas are Technical Management and Financial mgt/ Grant writing.
- They have a SWOT document and facilitate the Grant process.
- Andrew – The plant structures are good, but the plant needs more room.
- IG – permit is tentative
- PH is increasing
- Flow fluctuation is very wide; 60k to 1 million.
- IG and Andrew – Sump pumps might still be hooked into out take from the houses.
- Andrew – One option is to add pipe inspection and flow meters to Real Estate purchase and sale agreements, and/or town bylaws.

- How to prioritize what comes first and how will it be accomplished?
- Andrew – The collection system needs help and then work on the plant concurrently.
- Karen – Motion to go with RCAP. Second by Tom. All in favor.

Capital Projects:

No Status.

Citizen's Concerns:

None

Abatelements:

97 Main Street. There has not been any usage, therefore the owner wants a credit. The building has a hook up. They need to get a letter to pay the bill from the Town Hall. It's probable that they do not know the bill is a flat EDU rate not a usage rate.

Project Updates / Next Steps:

Enterprise fund vs Municipal owned plant.

Does the Enterprise have a state charter or Articles of Incorporation?

Operator Reports:

- IG – has yearend reports to finalize.
- 2021 Paperwork.

Items not reasonably anticipated by the Chair:

Adjourned: 7 pm

Approved:

Signature: Karen Pondreau

Date: 2/9/22

Signature: Don King

Date: 2/9/22

Signature: John White

Date: 2/9/22

Signature: _____

Date:

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