

Meeting Minutes - Sewer Commission

February 09, 2022, 5 pm.

Northfield Town Hall

69 Main Street, Northfield MA

Conference Room First Floor

Attendees: Isaac Golding (IG), Karen Boudreau (KB), Tom Walker (TW), Dan Gray (DG), Steve Wiggins.

Call to Order: 5:07 pm

Review and Approval of Minutes:

- Previous minutes – Approved.

Citizens' Concerns:

Steve Wiggins: Item moved up to assist with his time allotment. Steve initially spoke with Tom and Isaac. The Sewer line comes out of 91 Highland/36 Pine and regularly clogs. State as weekly backups. Tom W has been on site a couple times. The house across Pine Street is on a different line. There has been good progress so far but need a fix.

Thomas Aquinas (TAC) is responsible for about 200 feet of pipe. There is a 6-inch diameter pipe with gravel and dirt coming through it.

Steve – Clay pipe is coming out the house and Steve needs a fix. The Pine St manhole is located on Pine St, below the tennis courts, near the first smaller home on the right.

It is approximately 150-200 feet to come down the road and tie in.

KB – is there another place that is closer or easier to tie into?

DG – Will go site on Friday morning, 2/11, and meet with Steve.

SW – Digging will be messy no matter where they work.

IG – The line is too small for the Commissions camera. Let's table for 1 week.

Business:

- Update from Karen.
 - Meeting length – try to keep to 45-60 minutes.
 - Prickett Report – 458-page document. Provide a quick review in subsequent meetings.
 - Digital Mapping pursuit – starting.
 - % Of Seniors on the System. Working with Michelle (& Beth) on March 4th, 1-3 pm.
 - Articles of Incorporation and what is an Enterprise fund. The Plant is town owned. There is no separate 'Business' entity listed with the Mass Sec of State's office. An Enterprise fund is an accounting structure, primarily used for public services in which revenue and expenses are tied to the service.
 - Project plan draft in progress. Will need weigh in from everyone.
 - Hiring a second person, posting, requirements, next steps. Working with Town Admin to obtain details and requirements. Draft docs to be provided before next meeting.

- Call from Ray B. and Procurement process: HGACBuy (Helping Govt's Across the Country Buy). IG spoke to an email in which HGACBuy didn't qualify. DG – why is this service legal in other towns but not Northfield? IG HGACBuy does not consider prevailing wage. TW – Go with COG and COG's procurement process.

- **FY2023 budget** – The Budget is going to the Finance committee. The SC chair (DG) and IG will attend the FinComm on 2/28 at 7 pm. TW will attend as he is already at a Hwy dept session at 6:30. KB will attend to observe. IG has the budget numbers ready to present.

- **Tighe & Bond review** – The DRAFT only SC Bylaws and Regulations were distributed. Team will read and suggest changes at the next SC meeting. TW asked if there is a commercial clause in the DRAFT bylaws. Residential pipe from a house is 4-inch diameter. Commercial (multi res.) is 6-inch diameter.

T&B – there were some changes to the Owner Manual. IG will bring the changes to the 2/16 meeting.

- **Abatements** - None

- **Operators Report (IG)** –

- The plant has a new EPA permit as of today (2/9). The pipeline bidding is going out this week via FRCOG. The estimated return date will be in March.
- RCAP visited to see the Plant and its condition. The USDA is not favorable to grants for small projects.
- The recent rainstorm may be problematic for the plant. IG will watch and report back.

Billing: N/A

Capital Projects: N/A

Citizen's Concerns: See above

Abatements: N/A

Project Updates / Next Steps:

Locate Plant Insurance contract. (KB).

Add Glenwood work to next meeting agenda. (TW).

Items not reasonably anticipated by the Chair: N/A

Adjourned: 6:17 pm

2/13/2022 1:48 PM

Approved:

Signature: Karen Dandaneau

Date: 2/16/2022

Signature: Don King

Date: 2/16/22

Signature: John White

Date:

Signature: _____

Date:

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