

Meeting Minutes – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
July 20, 2022 – 4:30 pm - Conference Room First Floor

Call to Order/Attendees: – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) (when requested), Bee Jacque observed.

Review and Approval of Minutes: Approved all.

Citizen's Concerns: Contacted Mr. Wiggins.

Business:

- Open Position – Candidate declined due to salary.
- Performance Review-Will do Isaacs in August. Isaac will do Sam's Review in August.
- Timeline summary overview. Deferred
- SSO project and documents. The project was completed on July 5th. The state has 180 days to review the Website content.
- ARPA funds update. – The ARPA form for safety equipment was submitted.
- Budget Data, Accounting, and trends. Budget data is available and reviewed every 2 weeks.
- The Bylaws and all other Manuals from Tighe & Bond. These are stored at the Plant, in a locked file cabinet with Michele and in E-version with the commissioners.
- Website updates – EDU classification document and Sewer connection form. Adjusting aged out documents. EDU rates homework check in. The Commissioners will approve at the August meeting. Sandra will then load up to the Website.
- Business resumption plans. Deferred.

Operator Report: Testing status, SSO notification, Ames electrical for estimate. National Water Main Cleaning Corp (NWMCC) will be onsite on 7/15.

Abatelements: N/A

Billing:

Capital Projects: Pipe relining begins in July-Status.

NWMCC sent IG a request for additional funds to cover the increased cost for resin. An additional \$2186.54. The project was bid as Lump sum and the additional request was denied. Motion TW, 2nd KB, All approved.

Dan inquired what would happen if NWMCC finds tree roots.

Current Project Update / Next Steps:

Highland Ave project and ordering.

The Commissioners are awaiting Mr. Wiggins to meet with the Board. HE also needs to submit an application. Isaac must monitor the work. Additional back ups might have to go through the Board of Health. DG-withdraw the materials cost by the SC if we cannot meet with Mr Wiggins. SC needs to send a letter to MR Wiggins and TAC (Mr. Cain) to initiate get forward movement. 15 days from letter date.

Motion DG, 2nd TW, all approved.

Glenwood project – No pricing as of meeting. The waterline is very thin, and concern was raised about breaking the line with any excavation. Running cameras was considered but the cameras stop part way.

TW-Rerouting of pipes is contingent on ledge or finding new ledge. DG proposed idea to test dig to determine exact location of piping. Cut the pavement away from the water line, put in a temp manhole and then will be able to locate the pipes.

TW needs to work on the decaying manhole across from from Glenwood.

IG has concerns regarding the manholes that are paved over. The project needs to have the manholes uncovered and raised. Then need to finish the paving project.

Temp clean out to be dug. – Motion by DG, 2nd by KB. All approved.

EDU sheet – KB to update and submit to Sandra W for website upload.

Sludge Hauling - There is an MOU. IG needs signatures.

Items not reasonably anticipated by the Chair:

Next Meeting: August 10, 2022, at 4:30

Adjourned: 6:35 pm Motion by DG, 2nd Tw, Approved

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business.

Approved:

Signature: _____

Date:

Signature: Kevin Brennan

Date: 9-14-2022

Signature: Theresa Wether

Date: 9-14-22

Signature: Carly

Date: