

Meeting Minutes – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
Sep 14th 2022 – 4:30 pm - Conference Room First Floor

Call to Order/Attendees: Chair – Call to order DG, 4:32 Pm

Attendees: Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) (when requested)

Review and Approval of Minutes:

Citizen's Concerns: Possible Citizen regarding Large Events, Part time employment interest.

Julia and Steve Wiggins regarding Large Events and the Highland Ave project.
Everette Wickline regarding the P/T Plant operator position.

Business:

- Open Full time Position. No new resumes.
- Open part time Position.
 - Everette Wickline wants to take on some additional hours as a part time operator at the plant. Everette is licensed and has worked at the plant previously. Motion by KB to hire, 2nd by TW. All approved
- ARPA funds update.
 - More quotes from Isaac. KB must organize and submit.
- Website updates.
 - Updated EDU rates are on Website.
- Performance Review data status. Deferred.
- Occasional Part time Maintenance position. Will be posting.
- Job Classifications, Job Descriptions, Salary Rate review, and posting.
- Technical data survey update.
 - Meeting with CWNS engineers. They are completing documentation
- Land use room and plant deed.
 - KB was able to enter and look through the Land Use Room specifically for Treatment plant and Sewer Comm records. There are rolls of plans that the Board Clerk Wendy is inspecting and filing. The DEP folders are in a file cabinet.
- Large Event Permit Process and infrastructure.
 - Julia Wiggins – speaking as the Liaison for the Large Event and Soul Fest. Julia is currently employed at TAC but has volunteered for 2 years at Gunstock, the former host of Soul Fest. Julia stated that ticket sales are capped at 7000. There will be portable showers and toilets. People will not be housed in any of the buildings.
 - Questions to consider: Will they have their own holding tank? Can we drop in rented flow meters to obtain week before readings?

Operator Report: Isaac

- Pipe lining has been completed
 - o Manhole grouting and sealing completed as well.
- Clearing around manholes and easements when time allows
 - o There are some issues with structures on easements/access issues
- Two high flow events.
 - o Greater than 1mgd flow rates
- Flushed dead end lines

- Root control to most of the system
 - o Couple areas left
- Digital flow recorder working properly, finally !
- DO signal is into the building
- Lightning strike shorted VFD for screw pump
 - o New VFD installed and working properly
- Some E. Coli issues
 - o One high record messes up the monthly average
- Foam issues
 - o Common during the summer
- Some plant water lines replaced because of leaks
 - o Josh did a nice job
 - o Replacement will continue this winter
- Estimated sludge removal cost has up to about \$26,000 for the year.
- Working with Karen on ARPA requests
- Sewer pipe was exposed on main st where college up in a driveway
 - o The lack of berm on the road allows water to run down the driveway and wash out the dirt.
- Letter from 1 Parker Ave was presented by IG.

Abatelements:**Billing:**

- Quarterly billing statistics to date from Michele Turner. Sanda Contway building is removed. Sewer needs to be capped. Steve will follow up with Dennis in Ca. IG needs to witness the capping. The adjustment will be on the next bill. The bills went out on 8/22. The process is pay and abate.
- Additional upcoming account changes. TAC to purchase Hibbard, Moore Cottage and OBS.

Capital Projects: Pipe relining Status from Isaac

Current Project Update / Next Steps: Highland Ave project and ordering.

DG asked for an Engineering plan. Steve can do the plans at dig time. The Marsh house is being replumbed. DG is ok with the grade on this work. Add it to bigger paper and print, as built when the job is finished. Steve committed to an end of October completion date. Bore manholes in place. IG will call UG and see how quickly they can make the products. Motion to accept the project by DG, 2nd by TW, All approved.

Items not reasonably anticipated by the Chair:

Steve Wiggins Winchester rd site. Shot grade on 148 Winchester Rd. DG questioned the pipe size to be 6 inches. Steve assured that no additional houses will be built. Steve presented the blue prints and permit for the site.

Motion by DG to accept, 2nd by KB, All approved.

Next Meeting is: 10/12/2022

Adjourned: 5:35 motion by kb, 2nd by DG all approved.

Approved:

Signature: _____

Date:

Signature: Karen Berdman

Date: 10/12/22

Signature: Thomas Wark

Date:

Signature: Don Hy

Date: