

**Meeting Minutes – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA
June 28th, 2023– 4:30 pm - Conference Room First Floor**

Commission: Chair – Dan Gray (DG), Tom Walker (TW), Karen Boudreau (KB), Chief Operator - Isaac Golding (IG), Michele Turner (MT) when requested, Tighe&Bond (TB) when requested.

Call to order: **Present:** **Absent:** **Not Requested:**

Review and Approval of Minutes:

Citizen's Concerns:

Business:

- Budget Review.
- Project Task List and Priorities.
- T&B – Asset Mgmt Project update.
- T&B – Consultative hours.
- Accounting Firm – Consultative/Oversight hours.
- ArcGIS Software components.
- Easements And Deeds – Article money.
- Technical data survey update.
- Capital projects January – May. Capital projects June – November. Priorities.
- Account and Collection system demographics.
- Town's Accounting firm update and regular budget review.
- Billing and usage fees: EDU vs Usage vs Tiered/Block EDU, Budget extra cycle with Michele.

Operator Report: Isaac

- Water Line break
- Project List update.
- Yearly reports & Mapping.

Billing:

- Abatements
- Questions/Correspondence.

Items not reasonable anticipated by the Chair:

Next Meeting is: **Adjourned:**

Approved:

Signature: *Karen Goodreau*

Date: *7/12/2023*

Signature: *Flann Uchida*

Date: *7/12/23*

Signature:

Date:

Signature:

Date:

This meeting minute is being posted in compliance with Massachusetts Open Meeting Law.