

**Meeting Minutes – Sewer Commission
Northfield Town Hall
69 Main Street, Northfield MA**

August 23, 2023– 4:30 pm - Conference Room First Floor

Commission:	Present	Additional:	Requested:
Chair – Dan Gray (DG)		Michel Turner (MT)	
Tom Walker (TW)		Tighe&Bond (T&B)	
Karen Boudreau (KB)		Sarah Kerns (SK)	
Chief - Isaac Golding (IG)			

Call to order:

Review and Approval of Minutes:

Citizen's Communication:

Business:

- Budget Review – line review of predicted vs. actual spending.
- Project Task List and Priorities to track operational status of work.
- T&B – Asset Management Project update. Review of Current status and possible next steps.
- Administrative Engineering Consultative hours under consideration – status update.
- Accounting Firm – Consultative/Oversight hours for large projects and financial oversight.
- Easements And Deeds – Article money – Status update from Isaac.
- Capital projects June – November. – Status with Focus on water line replacement.
- Account and Collection system demographics. Publish the Account breakdown for public understanding.
- Status update on Training with NEIWPCC, (New England Interstate Water Pollution Control Commission).
- Status on Grant Developer (Mallory Sullivan).
- Status on DEP communication.
- Status of funding meeting with USDA.
- Training Attended and Upcoming Opportunities.
 - K12 Educational involvement. 8/21
 - NPDES Technical Assistance Webinar: Primary Clarifier Operations 8/24

Billing:

- Commitment letter from Michelle Turner if available.
- Abatements
- Questions/Correspondence/Applications

Operator Report: Isaac Golding

- **Status only** – no discussion/deliberations
- **Status with discussion/deliberation-** Known before the meeting.
 - Mark running the plant.
 - Remote access.
 - Easement clearing.
 - Kidder Court
 - Water line
- **Items not reasonably anticipated by the Chief Operator:**
 - The plant is severely aged and under a Consent order. Regularly emergencies occur between posting of the agenda and the meeting.

Items not reasonably anticipated by the Chair/Commission:

Next Meeting is: scheduled every 2 weeks due to room shortage

Adjourned:

This meeting agenda is being posted in compliance with Massachusetts Open Meeting Law. The agenda may change to reflect unforeseen business. Order of items may change as needed.