

Sewer Commission Meeting

January 7th, ~~2018~~
2019

Attendance:

Tom Walker- Commissioner

Alex Meisner- Secretary

Chelsea Little- Candidate for Chief Operator Position

Stephen Cordery- Candidate for Chief Operator Position

David Prickett- Consultant

Call to order: 4:03 pm.

Review and Approval of the minutes for December 31st, 2018

- Passed by both Walker and Meisner

Interview for Chief Plant Operator:

- Chelsea Little
- Stephen Cordery

Topics Not Anticipated:

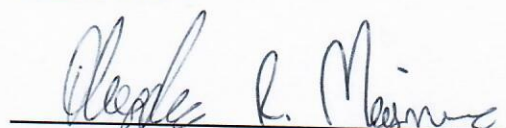
Meeting with David Prickett Consulting

- A major overhaul has to be done at the plant.
- \$8,000,000 upgrade needs to happen.
- Prickett will find out how much grant money can find us.
- "We are firmly on the radar for EPA"
- USDA grant is available.
- Consider a Non Residential fee for the school.
- David Prickett Consulting would to submit a USDA grant and to send a letter to DEP/EPA on acknowledging limitations and actively pursuing funding.
 - Walker recommends that we see our budget first and then make a decision on this.

Meeting End: 5:46



Tom Walker



Alexander Meisner

Dan Gray- Chair

Sewer Commission Meeting

January 14th, 2019

Attendance:

Alexander Meisner
Tom Walker
Dan Gray

Call to Order: Meeting called to order at 4:04 pm.

Review and Approval of minutes

- Minutes of the January 7th, 2019 meeting were approved and verified by Meisner and Walker.

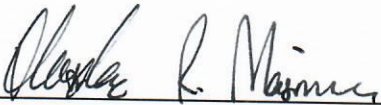
Review and Appointment of Chief Operator Position

- Walker spent 2 hours with Chelsey Little showing her the plant.
- Stephen Cordery was not available for a plant tour.
- Dan gray was given a full review of each candidate provided by notes and resumes from Meisner.
- Walker and Meisner were confident in Chelsey Little's interview.
- Gray, based on what we have provided him is fine with the hiring of either official.
- We will not be pursuing reference checks on either candidate.
- **Meisner makes a motion** to hire/appoint Chelsey Little as our new chief operator with an effective date contingent on her accepting the position and an hourly wage of \$26.78 (Grade 11 Step 1)
 - Seconded by Dan Gray
 - Passes unanimously 3-0
 - We will be getting a hold of Chelsey Little to offer her the position

Topics not anticipated:

- Sewer report is needed by March 1st.
- Tom Walker would like to know if there is any contract involving us with David Prickett Consulting.

Meeting End: 5:05



Alexander Meisner

Thomas Walker

Dan Gray

Sewer Commission Meeting

March 11th, 2019

Alexander Meisner- Secretary

Tom Walker- Commissioner

Chelsey Little- Chief Operator

Everett Wickline- Part Time Plant Operator

Beth Walker- Town Assessor

Melissa Murphy- Town Treasurer

Call to Order- Meeting called to order at 4:06 pm

Citizens Concerns- None

Joint Meeting Discussion with Town Treasurer and Town Assessor-

- Beth Walker (Town Assessor) has noticed some bills going to the house but not to the deeded owner. 3 Northfield Mount Hermon houses did not get bills. Guy Gilbert also did not get a bill for usage.
- Some the Thomas Aquinas College Bills have the wrong information on them.
- Melissa Murphy (town treasurer) has brought forth an issue in regards to the billing cycle. She thought this billing cycle was the only one. Questions have arose is to what "365 days" means when this bill is for half the year.
 - Murphy recommends a sewer department audit. Little will look into that process.
- Discussion of figuring out the sewer budget and billing.
 - Wickline believes there needs to be a better formula for calculating usage. Some of the meters for a couple residents need to be installed.

Review Abatements-

- Joe Medeiros comes with a detailed abatement. He feels his bill should not be what it is. He claims his bill is too high.
- Eugene Rice billing argument (not present). Everett Wickline will look in to this.

Review Town Meeting Questions- (1) Buying another pickup truck (\$30,000), (2) lining project (\$100,000) , (3) aeration timer controls (\$10,000)

- Walker makes a motion that up to \$6000 be allowed for the chief operator to authorize spending at the plant. Passes unanimously.

Review Part Time Applications - Tabled for the next meeting...

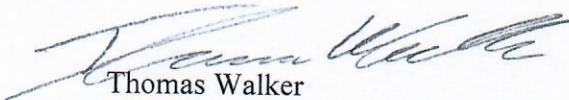
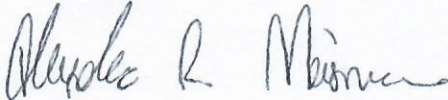
Plant/Chief Operator Report

- Budget review, DMR update, GMP quotes, Ames Electric Quote, E. coli equipment update/ purchase, sewer bill concerns,
- Has received estimates from Green Mountain Pipeline Services on piping costs.
- Non-Compliance for % removals with Total Suspended solids and Biochemical Oxygen Demand. This is already better though. The bugs are back for feeding.

Topics Not Anticipated within 48 hours- We will post another meeting for next week.

Meeting End - 5:44 pm

Alex Meisner



Thomas Walker

Dan Gray