

DRAFT MINUTES
TOWN OF NORTHFIELD
COMMUNITY PRESERVATION COMMITTEE
Town Hall
February 1, 2018, 7:00 p.m.

Present: Tony Matteo (Chair), Ted Thornton, Lara Dubin, Rhoda Yucavitch, Carol Lebo, Charlie Eiseman, Tammy Pelletier, Bob Henry
Absent: Robin Conley

Committee Chair Tony Matteo called the meeting to order at 7:02 p.m. Minutes of the previous meeting were reviewed and accepted. The Committee welcomed back Bob Henry, representing the Recreation Committee.

1. COMMITTEE FINANCES

Tony reviewed the Committee's financial resources by category (according to figures provided by Deb Mero): Open Space, \$8,712.00 ; Historic Preservation, \$5,197.99 ; Community Housing, \$16,807.00 ; Undesignated, \$75426.32 ; Encumbered, \$78,567.50. These are the funds we have to work with. State funding for the current fiscal year will probably be \$5,000 less than what we have been receiving.

2. PRESENTATIONS OF PROJECT PROPOSALS FOR THE CURRENT CYCLE

(Project submission forms are on file with the Committee's Minutes. Tony warned all presenters that, CPA funds being limited this year, they are unlikely to receive all funds requested.)

1. "The Purchase of a Commemorative Plaque for Northfield's First Fire Station" -- Carol Lebo presented for the Northfield Historical Commission. The Commission wants to install a 12x18 inches plaque to the left of the door into the current Boy Scout House adjacent to Town Hall to read: "First Fire Station, Northfield, 1924." Estimates: \$600-800 for the plaque itself and \$100-150 for installation. The project requests an amount of \$700-950 from CPA funds. The proposal lists no other sources of funding.

2. "Northfield Elementary School Playground Renovation" -- Cheryl George presented for the Northfield Elementary School Parent-Teacher Organization (NES PTO). The proposal states, "the current [play] structures are approximately 20 years old, are showing signs of significant deterioration, and are no longer in compliance with current playground safety codes."

Cheryl says Town Hall has assured her that liability/insurance issues connected with the volunteer labor that will be needed to install the new structures are covered.

Total cost for the equipment is \$75,000. PTO is requesting \$60,000 from CPA funds. Additional funding will be drawn from the PTO's savings account of \$10,000 earmarked for playground renovation, plus \$12,500 from other grants and fund raising efforts.

When asked by Tony to prioritize separate items in the proposal, Cheryl stated that the top priority would be the structure for "big kids" estimated to cost around \$35,000.

3. "Town Hall Renovation Project Phase III" --- presented by Stephen Seredynski (with Select Board Member Jack Spanbauer also in attendance). The proposal states, "This is the final phase of a multi year

project to replace all of the old wiring in town hall (some of which is 100 years old), improve the efficiency of the lighting, upgrade the fire alarm system, and restore the building exterior."

Total costs: \$150,686.00. A sum of \$124,049.00 will be raised from other sources. The project requests \$29, 177.00 from CPA funds.

GENERAL DISCUSSION

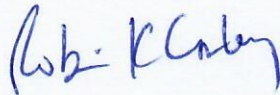
There was discussion on ways to prepare the town for the CPC warrant article to be presented at the upcoming Town Meeting asking the town to vote to increase the CPA tax assessment from .5% to 1%. We plan to insert PDF copies from the Powerpoint slide presentation we made at our CPA Forum last November into an upcoming Town Newsletter. Additionally, Tony will contact Senior Center Director Heather Tower to arrange a presentation on the warrant at an upcoming Senior Center event, perhaps in March or April.

The Committee will next meet on Thursday, February 15, 2018 at 7:00 p.m. in the Town Hall. Two main items are on the agenda for that meeting:

1. Voting on funding allocations for the three projects submitted this year.
2. Writing warrant articles for Town Meeting. Tony will be in touch with the main CPA office in Boston for help with the wording of the articles.

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,
Ted Thornton, Secretary *pro tem*

A handwritten signature in blue ink, appearing to read "Ted Thornton", is written over the typed name.