

**COMMUNITY PRESERVATION COMMITTEE
THURSDAY, FEBRUARY 25, 2021
REGULAR MEETING - 7:00PM
REMOTE LOCATION
MEETING MINUTES**

Members Present: Lara Dubin, Chair (LD), Robin Conley (RC), Mary King (MK), Tony Mateo (TM), Tammy Pelletier (TP), Carol Pike (CP), Joe Stacy (JS)

Members Absent: none

Others in Attendance: Lindsay McCarthy (member-elect)

CALL TO ORDER AND WELCOME

Chair LD called the meeting to order at 7:13pm.

I. APPROVAL OF JAN 21ST MEETING MINUTES & FEB 4TH MEETING MINUTES

LD noted this item was tabled from the previous meeting.

A discussion ensued on the Board Recorder's methods for recording meeting minutes and what should be included. LD will follow up with the Board Recorder.

MOTION BY JS TO TABLE THE APPROVAL OF THE JANUARY 21 MEETING MINUTES. TM SECONDED. MOTION CARRIED UNANIMOUSLY.

MOTION BY CP TO TABLE THE APPROVAL OF THE FEBRUARY 4 MEETING MINUTES. JS SECONDED. MOTION CARRIED UNANIMOUSLY.

II. DISCUSS OPEN SPACE COMMITTEE MILL BROOK TRAILS RESTORATION PROPOSAL & VOTE

LD reviewed the parameters of the CPC vote: it is whether to recommend it for consideration for a Town Meeting article, and, the amount the electorate should consider.

A discussion ensued. Highlights included:

- ☐ Whether it is appropriate to recommend more money than the applicants requested. LD responded: yes, and if the applicant does not use all of the funds, the CPC can get the remainder back.
- ☐ The merits of this proposal.

MOTION BY TM TO FUND THE OPEN SPACE COMMITTEE MILL BROOK TRAILS RESTORATION PROPOSAL FOR \$5,530. CP SECONDED. MOTION CARRIED UNANIMOUSLY.

III. DISCUSS COUNCIL ON AGING STORAGE SHED PROPOSAL & VOTE

CP provided updates on the project. Highlights included:

- ☐ The Selectboard approved the proposal with two contingencies.
- ☐ Because the proposed site is near the Boy Scouts building, the Council on Aging will also have to get approval from the Historical Commission.
- ☐ The Council on Aging is working with the Highway Department on alternate sites and their help with the shed's footing.

A discussion ensued on the shed's materials, drainage issues, the Selectboard's stipulations, and the wording of the warrant article.

MOTION BY TM TO APPROVE \$2,000 TO FUND THE COUNCIL ON AGING'S STORAGE SHED FOR RECREATION, MOBILITY, AND HEALTH EQUIPMENT, WITH THE STIPULATIONS THAT THE SITE MUST BE APPROVED BY THE TOWN HIGHWAY DEPARTMENT AND THE SELECTBOARD, AND THE STYLE OF THE SHED SHOULD BE CONSISTENT WITH THE STYLE OF THE NEARBY HISTORIC BUILDINGS. RC SECONDED.

A discussion ensued on the Council on Aging's funds beyond the \$2,000 cost, the wording on the warrant article, and possible rodent issues in a wooden shed.

ROLL CALL VOTE:

TM: YEA

JS: NAY

LD: YEA

CP: YEA

MK: YEA

TP: YEA

RC: YEA

MOTION CARRIED 6-1

IV. DISCUSS NES PTO PLAYGROUND PAVILION PROPOSAL & VOTE

This request is for \$10,000.

A discussion ensued. Highlights included:

The CPC would like more information from the PTO.

The location of the proposed pavilion.

Working with an approved contractor.

Whether this pavilion is truly a community space.

How community members can schedule its use.

LD noted the CPC can delay the decision and ask the PTO for responses to their questions and concerns.

MOTION BY TM TO TABLE THE VOTE ON THE PLAYGROUND PAVILION PROPOSAL UNTIL THE NEXT MEETING. RC SECONDED. MOTION CARRIED UNANIMOUSLY.

V. DISCUSS FIRST PARISH CHURCH REPAIR OF CLOCK SURROUNDS PROPOSAL & VOTE

This request is for \$29,427.55.

LD reported she sent to the other CPC members emails with former statewide CPA projects that may be relevant to this proposal.

A discussion ensued. Highlights included:

- ☐ When, if, and how the CPC should develop a policy for reimbursing applicants for projects.
- ☐ The possible causes of the clock surrounds' damage and who should be responsible.
- ☐ Whether church officials performed their due diligence on the bill.
- ☐ Work the Finance Committee is doing that may address getting the town clock working again.
- ☐ Whether the town should be responsible for the town clock's care.
- ☐ Whether the CPC should partially fund the proposal.
- ☐ Possible implications of the town funding these repairs.
- ☐ Whether the town can conduct a regular, scheduled inspection of the clock.

LD reviewed the history of the church's work last year with the CPC.

LD recommended the CPC members develop their draft policy on reimbursements over email, then review it for approval at the next meeting.

MOTION BY TM TO TABLE THE FIRST PARISH CHURCH PROPOSAL UNTIL THE NEXT MEETING, AND AFTER THE CPC VOTES ON THE REIMBURSEMENT POLICY. CP SECONDED.

A discussion ensued. JS said he wanted to vote on the policy at this meeting. Other CPC members disagreed. LD said she wanted the CPC to take time to carefully draft the policy.

MOTION CARRIED UNANIMOUSLY.

VI. OTHER UNANTICIPATED BUSINESS

None.

VII. DISCUSS NEXT MEETING DATE

The next CPC meeting will be Friday, March 5, at 6:05pm. The meeting will occur remotely.

MOTION BY TM TO ADJOURN. JS SECONDED. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 9:08pm.

Respectfully submitted by Wendy M. Levy from minutes taken by Wendy M. Levy.