

COMMUNITY PRESERVATION CMTE  
SEPT 6, 2017 7 PM  
TOWN HALL

~~DRAFT~~ MINUTES

Present: Tony Matteo, Robin Conley, Lara Dubin, Rhoda Yucavitch, Carol Lebo, Ted Thornton,  
Charlie Eisman  
Absent: Tammy Pelletier

Meeting was called to order at 7:05 p.m. We welcomed our new member, Charlie Eisman from the Conservation Commission.

Previous minutes were reviewed and accepted 7/7.

We checked the expiration dates of our members and made certain members have been officially sworn in. The documents Open Meeting Guide, Conflict of Interest Law, and Community Preservation Committee Guidelines were given to members who needed copies.

Election of Officers was conducted. Tony Matteo is continuing as Chair, and Robin Conley is continuing as sec'ty.

Our committee still needs a rep from the Recreation Commission. Tony went upstairs where the Rec Comm was meeting and requested that someone join CPC. There was no immediate response.

We discussed raising the CPA surcharge percentage. At present it is 0.5% and we receive between \$25,000–30,000 annually. State matching funds are “drying up.” If we could raise the surcharge to a full 1%, the CPA income would of course double. Cheryl George of NES PTO shared with Robin that many people involved in PTO support raising the surcharge, and Tony reported that she should know laws have changed regarding playground equipment. Lara said she would share this information with Cheryl.

Tony distributed copies of the current Account Balances (attached). Corrections were made to the original handout. A motion was made, seconded and passes 7/7 to add all unused monies to the Undesignated Fund.

We discussed the need to plan for the required Public Forum and set a tentative date for November 9, 2017 at 7 pm. The emphasis will be on a slide presentation. We also discussed presenting a chart of property values beginning at \$100,000, going up incrementally every \$50,000, and showing the respective surcharges at 0.5%, 1%, 1.5%, and 2%. Robin and Lara volunteered to create the spreadsheet, to be confirmed by Beth at Town Hall.

Motion was made and carried 7/7 to pay the \$300 CPA annual membership.

Robin is to ask Jenny Tufts if she has the CPC Guidebook in her computer documents.

Meeting was adjourned at 8:08 PM.

Submitted by Robin Conley

*Robin K Conley*

# 2017 CPA Budget, Northfield MA

RKC

	OPEN SPACE	HISTORIC PRES	COMM HSG	UNDESIGNATED	RES FOR EXP & CONTIN APPROPS	TOTALS
6/30/16 BAL	5712.00	3047.99	13807.00	128832.33	13926.49	165325.81
FY17 REVENUE	3000.00	3000.00	3000.00	18093.99	-7408.99	27093.99
FY17 EXPENDED				-300.00	75850.00	-7708.99
5/1/17 APPROP		-850.00		-75000.00	-2000.00	186510.81
FY17 APPROP BAL CLOSED	8712.00	5197.99	16807.00	2000.00	80367.50	184710.81
6/30/17 BAL				<del>75850.00</del> 75486.32		
APPROPRIALANCES				0.00		0.00
5/3/2010 WATER-CENTER CEM-approp closed to undesignated \$2000						
5/2/2011 T HALL EXTERIOR		2717.50				2717.50
5/2/2016 LIBRARY FIRE PROOF STORAGE				1800.00		1800.00 - decided against
5/1/2017 NES NORTH ENTRANCE				75000.00 - work for done next yr.		75000.00
5/1/2017 LIBRARY HISTORIC DOCS		850.00 - ongoing				850.00
EXPENSE ACCT						
RES OPEN SPACE						1500.00 FROM FY18 REVENUES
RES HIST PRES						3000.00
RES AFF HSG						3000.00
BUDGETED RES						3000.00
						19500.00

At present, the CPA surcharge is 0.5%. we receive \$25-30,000 annually. 10% is mandated to go to Open Space + Rec, 10% to Historic Preservation, + 10% to Affordable Housing.

CPA project applications are due Jan. 16, 2018. The CPAs Cmte meets Jan 18 to review apps, + applicants present their request verbally in Feb