

COMMUNITY PRESERVATION CMTE

OCT. 5, 2017 7 PM

TOWN HALL

DRAFT MINUTES

Present: Tony Matteo, Robin Conley, Lara Dubin, Carol Lebo, Ted Thornton, Charley Eiseman,
Bob Henry
Absent: Tammy Pelletier, Rhoda Yucavitch

Meeting was called to order at 7:06 p.m. We welcomed and introduced ourselves to our new member, Bob Henry, who represents the Recreation Commission.

Previous minutes were reviewed and accepted 6/6.

Tony distributed copies of the Community Preservation Projects Report (CP-3) which is an annual report due Sept. 15. This report describes all CPA projects in Northfield, the approval dates, and status of each project.

We explained to Bob that the Rec Commission needs to write a letter to the Selectboard appointing him as their representative to our committee and then he needs to be sworn in by our Town Clerk.

We are still looking for the original word document of the Town of Northfield Community Preservation Plan. Neither Jenny Tufts nor Joan Dealy has it on her hard drive or has a disk. Tony will ask Jessie Wiggins if she has the original word document. Lara will make more copies.

The meeting focused on preparing for the upcoming CPA Forum scheduled for Nov. 7 at 7 PM to be held in the Town Hall Auditorium.

We will have various handouts available for the public:

- Project applications
- The Town of Northfield Community Preservation Plan
- Chart of CPA fees according to property values and CPA surcharges at 0.5, 1.0, 1.5 and 2%
- Barn Inventory brochure

Lara made a "dry run" of the present CPA Power Point presentation, and we gave input to each page's appropriateness. Lara will edit the original Power Point presentation. We will present only photos from Northfield.

Announcements of the Forum will appear in the Northfield Newsletter, in The Recorder Talk of the Town section, on the Town of Northfield website, and Lara will make flyers to be posted throughout town.

We decided on set up time as 6:00 PM. Refreshments and cider donuts will be offered.

We will meet for the Forum on Nov. 7. Our next meeting is scheduled for Thursday, Jan. 18, 2018 following the Jan. 16 application deadline.

Meeting was adjourned at 8:30 PM.

Submitted by Robin Conley



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