

COMMUNITY PRESERVATION COMMITTEE
13 SEP 2018 / 7:00 PM MEETING MINUTES
TOWN HALL

PRESENT: Tony Matteo, Robin Conley, Lara Dubin, Charley Eiseman, Carol Lebo, Yolanda Merchant, Bob Henry

ABSENT: Tammy Pelletier and Carol Pike (Appointed by Council of Aging).

Meeting was called at 7:00 PM

Previous Meeting (22 Aug 2018) Minutes "APPROVED" by all present

1. Welcomed New Member Ms Yolanda Merchant. Discussed formal town process of new committee members. Ms Merchant fills seat previously held by Rhoda Yucavitch.

2. ELECTION OF OFFICERS:

Lara Dubin elected as Chair to replace Tony Matteo

Robert Henry elected as Secretary to replace Robin Conley

3. UPDATES ON PROJECTS:

A. Old Fire Station 6 Oct Plaque unveiling discussed. Committee voted and APPROVED up to \$50 of CPC administrative funds for refreshments at the unveiling.

B. NES Playground equipment project on hold until 2019 OPEN

C. Northfield Elementary School Pillars OPEN

D. Town Hall wiring project delayed until 2019 OPEN

4. SIGNAGE: CPC discussed "signage" to identify CPC funded projects for the citizens of Nfld. Lara Dubin to research sign styles and cost. OPEN

5. MEETING DATES/TIMES:

- A. Next CPC Meeting 3 Oct Weds 7:00 PM at Town Hall
- B. Date added since 13 Sep Meeting: CPC "Educational Forum" to be held 23 Oct Tue at Northfield Library. This forum is open to the public to learn and discuss what the CPC does and how projects are both considered and approved.

6. FINANCIAL: reviewed financial spreadsheet of projects. CPC to monitor amount of \$2717.50 identified as Town Hall Exterior and the transfer of this amount to CPC Reserve Fund. Motion made, voted / APPROVED. OPEN

7. CPC Community Education with 6 Nov Ballot Date in mind: Discussed method to educate Nfld citizens on the benefit of increasing CPC from .5% to 1%. Discussed how to maximize community education and awareness. Discussed the following educational/informative methods; Greenfield Recorder article, the "All about Northfield" Web site, Flyers, Informational Session to be held 23 Oct (Time 6:30 PM) at Nfld Library, and Post Office mass mailing.

8. Other Business:

- A. Community Preservation Coalition Dues \$300 was voted/APROVED.
- B. Robin Conley discussed requirement for meeting Minutes to be on archival paper which Robin was to purchase (Voted /APPROVED) and provide with all Meeting Minutes and Agendas up to date. OPEN

ADJOURN: 8:45

Meeting Minutes by Bob Henry updated 12/31/2018

Approved minutes
Robert P. Henry