

Northfield Cultural Council Meeting Minutes

November 5, 2021

Location: Video Conference

Members Present: Jennifer Goselin, Linda Jacque, Bruce Kahn, Barbara Lemoine, and Mary Mayshark-Stavely

Meeting was called to order at 4:00 p.m.

- Brief introductions of members
- Election of positions
 - Chair – Bruce Kahn
 - Secretary – Barbara Lemoine
 - Treasurer – Jennifer Goselin
- Mass Cultural Council has a new reporting system called SmartSimple Grants Management System, which replaced the previous system. Each member has their own sign-on information. We agreed that every Northfield Cultural Council member will be allowed to make edits on this system. Council members should sign into SmartSimple and review the grant applications before our next meeting.
- The Mass Cultural Council requires completion of a Financial Report from the Northfield Cultural Council. Jennifer Goselin agreed to contact the Town Accountant, complete the form, and then file on SmartSimple.
- Topics not reasonably anticipated 48 hours in advance of this meeting.
 - Cheryl George, NES PTO Co-Chair, submitted a request for an extension of the *African Arts in Education* program and *The Whalemobile* event which were cancelled because of the pandemic-related school closure. The NCC unanimously agreed to the extension to June 30, 2022. Mass Cultural Council allows this type of extension.
- Our next meeting will be held via video conference on Friday, December 10, 2021. We will meet at 5:00 p.m. unless all members are able to meet earlier.
- Meeting adjourned at 5:00 p.m.

Recorded by Barbara Lemoine, secretary

Date approved: December 10, 2021