

DICKINSON MEMORIAL LIBRARY

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Board of Library Trustees Meeting

Tuesday, May 2, 2017 6:00 p.m.

MINUTES

Present: Deb Kern, Nolan Kitfield, Lloyd Parrill, Jon McGowan, Paulina Borrego, Deb Potee, Margot Fleck **Absent:** none **Citizens Present:** none

Secretary's Report

Minutes for the April meeting accepted as emailed.

Treasurer's Report

Oil. We are more than okay within our budget, even with a sizable oil bill this month.

Director's Report to the Board of Library Trustees

BUILDING BUSINESS

Leak in the Attic. Marvin Smart is coming soon to evaluate the situation.

Insulation for Meeting Room. Sam has looked into re-insulating the community room ceiling. The cost will be about \$500 and we have money in our Energy Saving Measures account (\$530) to cover the cost. He said we will keep traps up there and check them regularly.

Restoration Project. Looking at the proposal of the Williamstown Art Conservation Center, Inc., we would like a revision with some itemization to pull out the woodwork part of the job on each room. We might want to do the woodwork in house and have the paint work done once funds are raised

Community Room Policy. Our Director has brought a draft for our approval as a revision to our existing policy. To the current "Community Room Use", we will insert as item number 3, **In order to make this space available for a variety of groups,**

the usage limit is placed at one meeting per month per organization. Requests for exceptions may be submitted in writing to the Board of Library Trustees.
MOTION MADE/SECONDED/UNANIMOUSLY APPROVED.

Hiring Subs. Deb Kern is interviewing 2 people to hire as subs. They both work part-time and are well-versed in Evergreen.

Other

Desk Donation. Desk of Elijah Dickinson is coming back to us as a donation. Valued at about \$800. We will keep it here for historical purposes.

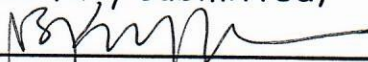
Circulation.

	Circ FY16	Circ FY17	FY 16/17		Att FY16	Att FY17	FY16/17
Apr	4613	3898	-15.50%		2166	1629	-24.79%

NEXT BOARD MEETING The next board meeting will be Tuesday, June 6, 2017 at 6:00 p.m.

Meeting Adjourned: 7:02 p.m.

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Approved by the Trustees:

Jon McGowan

Paulina Borrego

Margot Fleck

Deb Potee

Lloyd Parrill

