

## DICKINSON MEMORIAL LIBRARY

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### **Board of Library Trustees Meeting**

Tuesday, June 6, 2017 6:09 p.m.

### **MINUTES**

**Present:** Deb Kern, Nolan Kitfield, Lloyd Parrill, Jon McGowan, Paulina Borrego, Margot Fleck **Absent:** Deb Potee **Citizens Present:** none

#### **Secretary's Report**

Minutes for the May meeting accepted as emailed.

#### **Treasurer's Report**

**Budget lines: Electrical and Oil.** We have used 73% of our electricity budget and 53% of our heating budget, so even with upcoming bills we will expect to be under budget for the fiscal year.

#### **Director's Report to the Board of Library Trustees**

##### **BUILDING BUSINESS**

**Leak in the Attic.** Marvin Smart came by to fix the leak by replacing 8 tiles and has found additional tiles that are missing. He will then give us an estimate before additional work will be done.

**Insulation for Meeting Room.** As of this morning, Sam has re-installed the insulation in the community room.

**Restoration Project.** Deb Kern received an email from the Williamstown Art Conservation Center with answers to our questions. She will contact them again and let them know that we cannot commit to this before we have funding.

**Community Room Policy.** The Director has made the changes to our Meeting Room Policy and has shared the update. **MOTION MADE/SECONDED/UNANIMOUSLY APPROVED.**

**Hiring Subs.** The two substitutes hired have been life savers! They both come with experience on the circulation system and with excellent customer service skills. Misha Storm lives here in Northfield and works part-time at the Hatfield Public Library. Erica Coutu lives in Colrain and works at the Griswold Library (Colrain).

**Bike Rack from FRCOG.** The Franklin Regional Council of Governments had a grant program for bike racks so we will be receiving one for the front lawn.

**Thursday Evening Opening.** In the past, we have been opening Thursday evenings beginning right after Memorial Day. With the staff shortage and the cold, rainy weather Deb Kern has put off the evening hours until the Thursday after July 4th.

#### Other

**Desk Donation.** Desk of Elijah Dickinson is now possibly not coming back to us as a donation. We will see.

**Spanish Children's Program.** There are some families interested in a program for children that is done in Spanish that would need to be funded via contribution ahead of time and then be opened to the public.

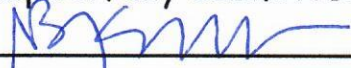
#### Circulation.

	Circ FY16	Circ FY17	FY 16/17		Att FY16	Att FY17	FY16/17
May	4134	4109	-0.60%		1917	1676	-14.38%


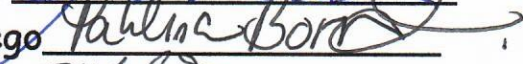
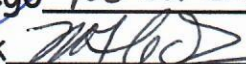

**NEXT BOARD MEETING** The next board meeting will be determined by Doodle, coming your way soon!

Meeting Adjourned: 7:04 p.m.

Respectfully submitted,

  
Nolan Kitfield, Secretary and Trustee

Approved by the Trustees:

Jon McGowan   
Paulina Borrego   
Margot Fleck   
Deb Potee   
Lloyd Parrill 