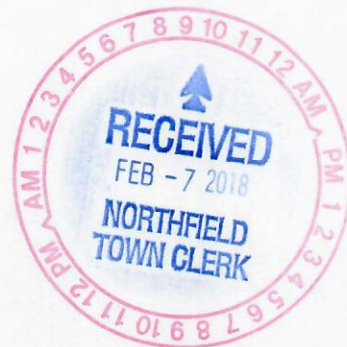


DICKINSON MEMORIAL LIBRARY

115 Main Street Northfield, Massachusetts 01360
413.498.2455 FAX 413.498.5111 dmemlib@cwmar.org



Board of Library Trustees Meeting Tuesday, January 2, 2018 6:03 p.m. MINUTES

Present: Deb Kern, Nolan Kitfield, Jon McGowan, Margot Fleck, Deb Potee, Paulina Borrego
Absent: Lloyd Parrill
Citizens Present: none

Secretary's Report

Minutes for the November and December were submitted as sent via email.

Treasurer's Report

Our treasurer says that we are on track, though this cold weather could wreak havoc with our oil purchases!

Director's Report to the Board of Library Trustees BUILDING BUSINESS

Work Orders.

None outstanding.

Restoration Project: Trustee's Room.

- Choose art and hangers for the wall. Form a sub-committee to arrange and hang paintings.
- Portrait of Jon McGowan. Make arrangements with Paul Franz.

Late fees.

Originally we said that we were experimenting with no late fees through Dec. 31, 2017. According to our librarian Jane, there has not been a substantial increase in late notices going out. There have been many thanks from patrons for taking the stress off. At this time, the Trustees would like to make this policy. Moved/Seconded/Unanimously Approved.

The library will also experiment with a "conscience" jar, with that money going to the Town. We will try it as a "DIY FINE" donation opportunity.

Budget changes.

Deb Kern polled Massachusetts libraries through our listserv and received 30 replies from libraries around the state. The differences range from Greenfield, where the library budget is personnel, materials and line items only related to processing library materials to a number of towns whose utilities and/or building maintenance are paid by various town departments. Consideration of these changes is a balancing act and must be made very carefully. Deb will be meeting with the Town Administrator, Town Accountant and Highway Supervisor next Wednesday morning to get their input. It comes down to saving money versus sharing control of the building. This consideration is prompted by the State Aid requirements and the loss of the accommodations for spending.

Other.

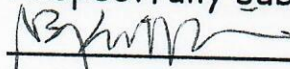
Elevator stopped working last week. It turned out to be low power which may have come from a brown out or a power surge.

	Circ FY17	Circ FY18	FY 17/18		Att FY17	Att FY18	FY 17/18
Dec	4098	3806	-7.13%		1890	1990	5.29%

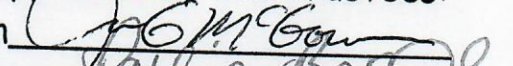
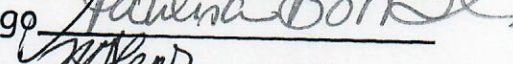


NEXT BOARD MEETING The next board meeting will be Tuesday, February 6 or 13th, 2018 TBD at 6:00 p.m.

Meeting Adjourned: 6:47 p.m.

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Approved by the Trustees:

Jon McGowan 
Paulina Borrego 
Margot Fleck 
Deb Potee 
Lloyd Parrill 