

Meeting Minutes – Economic Development Advisory Committee
Northfield Town Hall
69 Main Street, Northfield MA

Meeting held 19JUL2023, Stanley Wickey Pavillion

Members present:

Nohham Cachat-Schilling, Virginia (Jinx) Hastings, Sarah Kerns, Steve Stoia, Robin van der Maat

Also present: Mallory Sullivan, Town grant coordinator

1. Edit & discuss mission and Goals documents

Committee members and town grant coordinator spent quite a while discussing what should be included in the mission and goals documents and edited the drafts together during the meeting. Documents with edits will be reviewed and finalized at a future meeting.

2. Edit & discuss contact documents

Committee members and town grant coordinator discussed and edited several contact document drafts. There was disagreement as to whether universal contact documents were necessary. Topic will be revisited at a future meeting.

3. Edit & discuss measurement tools

Committee members and town grant coordinator discussed and edited a questionnaire intended to gather data regarding the attitudes and needs of both citizens and business-owners toward economic development in Northfield. Mallory will make the suggested changes and bring it back for review at the next meeting.

4. Next steps

Committee members and town grant coordinator discussed how to administer and deploy the questionnaire using town events and door-to-door deployment, food truck event. It was agreed to wait on outreach until the survey was completed.