

TOWN OF NORTHFIELD
EMERGENCY SERVICES FACILITY BUILDING COMMITTEE
WEDNESDAY, APRIL 06, 2022
MEETING MINUTES

1. **Call To Order at 4:02PM by Skip Dunnell**
 - a. *Present: Stephen Seredynski; Andrea Llamas; Skip Dunnell; Mark Fortier; David Quinn; Heath Cummings; Kevin Connolly, Bernhard Porada, Alex Pirozhkov, Jon Hall, Bee Jaque; Colliers Representatives Anthony DiLuzio, Matt Sturz; Caolo Bieniek Architects (CBA) – John MacMillan, Jim Hanifan*
 - b. *Public Attendees: Bee Jaque, Pamela Eldridge, Virginia Hastings, Annie Chapell, David Pontius, Tom Geser*
2. **Previous Meeting Minutes**
 - a. *Meeting minutes of March 15, 2022 – Not presented*
3. **Budget, Contracts, Invoices**
 - a. *No invoices presented at this time.*
4. **Designer Selection Update**
 - a. *Contract Status - Contract terms and conditions have been issued to CBA for signature. Need signed agreement and CoI returned*
 - b. *Designer Services - Initial programming issued. Program for 30yrs. Total about 17,000 v 24,000 hold off any cost numbers until the program is more defined and agreed to. Program acceptance, then site test fit, then estimate. S Serdynski Community meeting room seems large, should be paired back. Skip confirmed and described combined spaces that have resulted in the space reductions. B Porada – Meeting Room is not meant to be a public use room. BP recommends Dept Public Safety related meetings and use only. Reduction of wash bay in apparatus reductions of spaces over all. Combining of spaces. CBA to add previous program sf's and issue revised document by Monday for review and comments.*
5. **Proposed Site Investigation**
 - a. *Geo Tech Proposal - Colliers presented proposal responses received from the solicitation process and recommends award to OTO Engineering services in the amount of \$13,000. Motion to recommend the Selectboard award the contract to OTO engineering in the amount of \$13,000. Motion seconded by D. Quinn; discussion – M Fortier questioned the timing of why this work needs to be done prior to the possible procurement of the site. Colliers advised this would provide the Town with information it should have relative to the subsurface conditions prior to procurement. Relative to the current feasibility study the information is valuable to understand the construction and cost*

implications of putting the Public Safety facility on this site. Hearing no further discussion, the motion passed unanimously by roll call vote.

- b. Site Selection matrix - MF. Property identified by Master Planning committee for possible other uses. AL Open space looking at many spaces around town and some that border this lot with more expansive trails. Those are not on the TM discussion for this year. S. Serendynski advised Planning Board recommends a substantial part of the property be set aside for recreational use. Colliers will schedule a follow up meeting with Dunnell and Fortier to review the draft site matrix.*

6. Public Comment Period

- a. Annie Chapell asked, what gets presented at TM, a request to purchase the property regardless of the PS building? it is or is not build-able. What's useful for the public to advise on. A. Llamas advised that the site was identified by the Open space Planning process as desirable to for the Town to own regardless of the ES facility. That will be a separate TM requested in the future when more is known about the size and scope of a potential project.*
- b. Pamela Eldridge asked what a reasonable estimate for the land cost is. A. Llams advised that as a public negotiation that would be handled during executive session and those figure are not available at this time.*

7. Next Meeting, Adjournment

- a. S. Serendynski motioned to adjourn the meeting at 4:53PM. D. Quinn seconded the motion and hearing no discussion the meeting adjourned by roll call vote.*
- b. Next meeting to scheduled for April 20, 2022 at 4:00PM*

AGENDA ITEMS LISTED ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR TO BE DISCUSSED AT THE MEETING. NOT ALL ITEMS MAYBE DISCUSSED AND OTHER ITEMS NOT LISTED MAY BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.